

Florida Association of City Clerks

April 26, 2024

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Message from FACC President



Sincerely,
Angie Guy, MMC
2023-2024 FACC President
City Clerk, City of Dade City

Member Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about City Clerk Mike Sheffield, CPM, from the City of Bonita Springs.

For the past two years, I have held the role of City Clerk, initially with the City of Marco Island and now with the City of Bonita Springs. Both cities are known for their vibrant and competitive municipal elections. As experienced Clerks understand, precision is paramount during elections, and there's no margin for error. My journey as a City Clerk has been one of rapid and continual learning, and I am grateful for the educational opportunities provided by the FACC through their conferences and webinars. [Read More](#)

Member News

MMC Certifications

The following FACC members have earned their MMC certification.

Congratulations!

- City Clerk Venice P. Howard, MMC, MPA, City of Lauderdale Lakes
- District Clerk/Senior Manager of Administration Jackelin Machado, MMC, MBA, Port of Palm Beach

CMC Certifications

The following FACC member has earned their CMC certification.

Congratulations!

- Deputy City Clerk Sharon Taylor-Harding, CMC, City of New Smyrna Beach

Polk County City Clerks Association



On April 17, the Polk County City Clerks Association (PCCCA) held a meeting in Mulberry at Mulberry's Studio 37.

Pictured above standing, left to right: Auburndale City Clerk Brandon Henry; Lakeland City Clerk/FACC Past President Kelly S. Koos, MMC; Lakeland Assistant to City Clerk Trish Edwards; Lakeland Deputy City Clerk/PCCCA President Heather Bradman; Mulberry City Clerk Jenn Garcia, CMC; Mulberry Assistant to the City Clerk Sandra Brooks; Eagle Lake City Clerk Dawn M. Wright, MMC, FCRM, PHRP; Dundee Town Clerk/PCCCA Secretary Trevor Douthat; Bartow Assistant City Clerk Kaylee Fussell; Bartow Assistant City Clerk Donna Donaldson, MMC; and Lake Hamilton Town Clerk Jacqueline Borja. Pictured above, kneeling: Lake Wales City Clerk Jennifer J. Nanek, CMC.

FACC Board Meeting: April 26, 2024



The FACC Board of Directors will meet in Orlando on April 26, 2024.

[Agenda Packet](#)

FACC Apparel





There are multiple styles and colors to choose from!

Purchase your apparel now to wear at the 2024 Summer Conference and Academy in June.

Ordering Deadline: June 1, 2024



To view options and place your order, [click here](#).

Note: If you are paying with a city credit card and need the sales tax turned off, please call Full Press Apparel before placing your shirt order. The phone number for Full Press Apparel is 850.222.1003

[Order FACC Apparel](#)

Job Openings



[Click here](#) to browse current job openings on the FACC website.

Upcoming Events

To view a list of all upcoming events, [click here](#).

FACC Budget/Board of Directors Meetings, Orlando

April 26, 2024

Budget Meeting 10:00 a.m. ET

Board Meeting 11:00 a.m. ET

[Download Agenda Packet](#)

Recognition Presentation, Naples

May 1, 2024

8:30 a.m. ET

Location: City of Naples Council Chamber

735 8th Street South

Naples, FL 34102

City Clerk Patricia L. Rambosk, MMC, City of Naples, will present Deputy City Clerk Jessica Hernandez, CMC, City of Naples, with her CMC pin and certificate.

55th Annual Professional Municipal Clerks Week

May 5-11, 2024

#MuniClerks

#MuniClerks2024

[Download Toolkit](#)

Recognition Presentation, Alachua

May 6, 2024

6:00 p.m. ET

Location: City of Alachua

15100 NW 142 Terrace, Alachua, FL 32615

FACC Northeast District Director LeAnne Williams, MMC, FCRM, Deputy City Clerk, City of Alachua, will present Assistant Deputy City Clerk Diane L. Amendola, CMC, City of Alachua, with her CMC pin and certificate.



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