

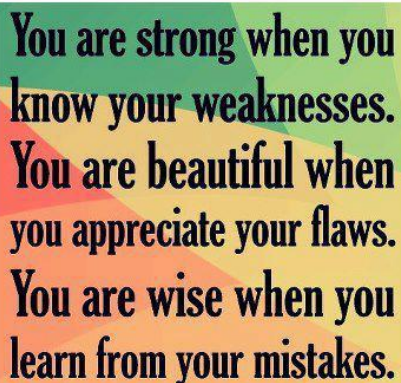
Florida Association of City Clerks

August 20, 2021

In This Issue

- Message from the President
- Highlight
- FACC Clerks Assistance Program (CAPS)
- FACC Board Meeting: August 26, 2021
- Member News
- FACC 2021-2022 Dues Invoice
- Update Contact Information
- Local Athenian Dialogue
- Job Openings
- Upcoming Events

Message from the President



**You are strong when you
know your weaknesses.
You are beautiful when
you appreciate your flaws.
You are wise when you
learn from your mistakes.**

"Never Stop Learning"

*Sincerely,
Stacey Johnston, MMC
2021-2022 FACC President*

Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about Graham Wells, CMC, Town Clerk & Finance Officer, Town of Astatula.

I have been a town clerk for almost six years, three in Montverde and the same in Astatula. Both are small towns and I have worked for four mayors and two different forms of government. Like most clerks in small towns, I wear multiple hats and since Astatula has a weak mayor form of government, I am the town manager, clerk and finance officer all rolled into one. With just two of us in the town hall, we rely heavily on each other and work closely together to

ensure that the town runs smoothly. [Read More](#)

FACC Clerks Assistance Program (CAPS)



Message from CAPS Chair Tammy K. Bursick, MMC

We want to get the word out that once you retire doesn't mean that you have to give up being a municipal clerk forever.

Many years ago, we started the CAPS program, which stands for the Clerks Assistance Program. These are clerks who provide assistance to municipalities on an interim basis and assist them with training and sometimes are involved in the interview process to hire a new municipal clerk.

This program has helped a lot of municipalities who are in a transition period between hiring a municipal clerk and needing someone to fill in until they hire a permanent municipal clerk.

The problem is that we don't have enough clerks to fill the requests that we get. I know of one retired municipal clerk in the Miami-Dade County area who really has never retired because we keep calling her and asking her to fill in at another municipality.

I believe in this program because I have really found over the last couple of years that there is a real need for it. It is so frustrating when a municipality is in need and we can't help them.

To learn more about the CAPS program, [click here](#).

If there are any municipal clerks whose retirement is on your agenda and you are interested in being a part of the CAPS program, please contact FACC Executive Director Linda Bridges (850.222.9684 lbridges@flicities.com) or someone on the FACC Board.

Thank you,

Tammy K. Bursick, MMC
Chair of CAPS
City Clerk, City of Vero Beach
FACC President 2007-2008

FACC Board Meeting: August 26, 2021



The FACC Board of Directors will meet on August 26, 2021 via Zoom.

[Agenda Packet](#)

Member News

Honoring FACC Immediate Past President Debra R. Buff, MMC



On August 16th, FACC President Stacey Johnston (pictured on the right), MMC, City Clerk, City of Holmes Beach, attended the City of Belle Glade's City Commission Meeting to honor and present resolutions to FACC Immediate Past President Debra R. Buff (pictured on the left), MMC, (Belle Glade's City Clerk), and the City of Belle Glade. President Johnson also brought flowers. Congratulations, Debra!



Pictured above (left to right): Deputy Town Clerk Jean Wible, Town of Haverhill; City Clerk Stacey Johnston, MMC, City of Holmes Beach; City Clerk Debra R. Buff, MMC, City of Belle Glade; Town Administrator Janice C. Rutan, MMC, Town of Haverhill; and City Clerk Kristen A. Puhalainen, CMC, City of Atlantis.



Pictured above (left to right): Deputy Town Clerk Jean Wible, Town of Haverhill; Town Administrator Janice C. Rutan, MMC, Town of Haverhill; Commissioner Joaquin Almazan, City of Belle Glade; City Clerk Stacey Johnston, MMC, City of Holmes Beach; Mayor Steve B. Wilson, City of Belle Glade; City Clerk Debra R. Buff, MMC, City of Belle Glade; City Clerk Kristen A. Puhalainen, CMC, City of Atlantis; and Vice Mayor Mary R. Wilkerson, City of Belle Glade.

MMC Certification



The following FACC member earned their MMC Certification:

Scotty Lynn Kelly, MMC - City Clerk - City of Sanibel

Congratulations!

Thank You FACC Exhibit Booth Volunteers



Thank you to the following volunteers who volunteered at the FACC exhibit booth last week during the FLC Annual Conference in Orlando:

- Tracy Ackroyd Howe, MMC, City Clerk, Clermont
- Vanessa Castillo, MMC, City Clerk, Winter Haven
- Savannah Cobb, CMC, Deputy Town Clerk, Longboat Key
- Donna G. Gardner, CMC, City Clerk, Casselberry
- Lanelda D. Gaskins, MPA, MMC, FCRM, Town Clerk, Highland Beach
- Angie Guy, MMC, City Clerk, Dade City
- Julie A. Hennessy, MMC, City Clerk, DeLand
- Stacey Johnston, MMC, City Clerk, Holmes Beach
- Kelly S. Koos, MMC, City Clerk, Lakeland
- Michelle Longo, CMC, FCRM, City Clerk, Longwood
- Bea L. Meeks, MMC, CPM, CBTO, City Clerk, Edgewood
- Cheryl A. Mooney, MPA, MMC, City Clerk, Temple Terrace
- Sandra J. Riffle, CMC, Deputy City Clerk, Edgewood
- Dawn M. Wright, MMC, FCRM, PHRP, City Clerk, Eagle Lake
- Latricia Wright, City Clerk, Williston

Congratulations to Mayor Rusty Johnson, City of Ocoee, for winning the gift basket!

Pictured below are some of the volunteers (left to right): FACC Vice President Angie Guy, MMC, City Clerk, Dade City; FACC Central West District Director Dawn M. Wright, MMC, FCRM, PHRP, City Clerk, Eagle Lake; FACC President Stacey Johnston, MMC, City Clerk, Holmes Beach; FACC Past President Tracy Ackroyd Howe, MMC, City Clerk, Clermont; and FACC Past President Kelly S. Koos, MMC, City Clerk, Lakeland.



FACC 3rd Year Class of 2021 Project



Thank You To Donors:

Thank you to everyone that has contributed so far!

We are over 20% of our goal, which is beautiful, but we still need your continued support to reach 100% of our goal.

The FACC 3rd Year Class of 2021 has chosen to support the impacted families of the Champlain Towers South condo collapse in the Town of Surfside by making a monetary donation for our class project. Residents of the tower who survived and families of the victims are in desperate need. Our class plans to make the donation in early October 2021.

[Click here](#) to visit our GoFundMe page and make a donation. Please encourage friends and family to donate also. Remember to leave a comment! We will be sharing your thoughts and comments with the impacted families and in our class presentation. Keep up to date on the progress of our project by following our [Facebook page](#).

With gratitude,
The FACC 3rd Year Class

Broward County Municipal Clerks Association

On August 16th, the Broward County Municipal Clerks Association met virtually and the FACC Resolution No. 2021-34 was presented by South District Director Elizabeth Garcia-Beckford, MMC, City Clerk, City of North Lauderdale, to City Clerk Leslie Wallace May, MMC, City of Coconut Creek, in recognition of her recent retirement. Members expressed appreciation for her 16 years of dedicated service as a city clerk.



FACC 2021-2022 Dues Invoice



Did you receive your FACC dues invoice?

FACC dues invoices were emailed on Monday, August 2, 2021.

To be included in the printed FACC Membership Directory, please pay dues by September 3, 2021.

If you did not receive your invoice, be sure to check your spam filter/junk folder. If you need the invoice emailed to you, contact Rachel Embleton at rembleton@flcities.com.

Thank you for your membership. We appreciate your continued support of FACC.

[Renew Now](#)

[Update Contact Information](#)

Our membership directory (for the 2021 - 2022 fiscal year) will be finalized September 3, 2021.

If you do not renew by September 3, 2021, you will not be included in the printed directory.

We are asking members to please login to your member portal by September 3, 2021 to review your contact information.

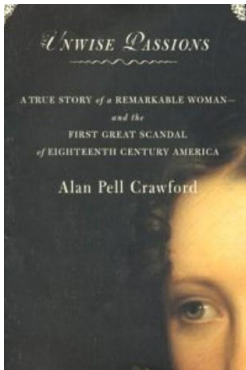


Please only submit professional head shots to be included in the directory.

Email any changes to facc@flcities.com.

[Click here](#) to login to your member portal.

Local Athenian Dialogue



Pinellas County Municipal Clerks Association Athenian Dialogue

"Unwise Passions: A True Story of a Remarkable Woman – and the First Great Scandal of Eighteenth Century America"
by Alan Pell Crawford

**September 21, 2021
9:00 a.m. to 4:00 p.m.**

DEADLINE TO REGISTER: TODAY, Friday, August 20, 2021

Location: Zoom (maximum capacity is 24 attendees)

Cost: \$50 for PCMCA Members (includes lunch; does not include price of book);
\$60 for Non-PCMCA Members (includes lunch; does not include price of book)

Facilitator: Dena Hurst, Ph.D., Florida Institute of Government, Florida State University

Mail payment to:
Marcus Smith, Secretary to the City Manager
City of Seminole
9199 113th Street N, Seminole, FL 33772
Please make checks payable to Pinellas County Municipal Clerks' Association.

[Click here](#) to download the flyer.

Questions? Jennifer Carfagno, MMC, Senior Office Specialist, Pinellas Park at jcarfagno@pinellas-park.com.

Job Openings



[Browse](#) current job openings.

Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

FACC Board of Directors Meeting, via Zoom

August 26, 2021

10:30 a.m. ET

[Download Agenda Packet](#)

2021 Fall Academy, Daytona Beach Shores

October 17-21, 2021

The Shores Hotel

#FACCFall2021

Room Rate: \$129 per night

Member Rate: \$400 approximately

Registration will open late August 2021.

2022 IIMC Region III Conference, Huntsville, AL

February 1-4, 2022

The Westin at Bridgestreet



[Find us on Facebook.](#)



**Florida Association of
City Clerks**

www.floridaclerks.org

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