

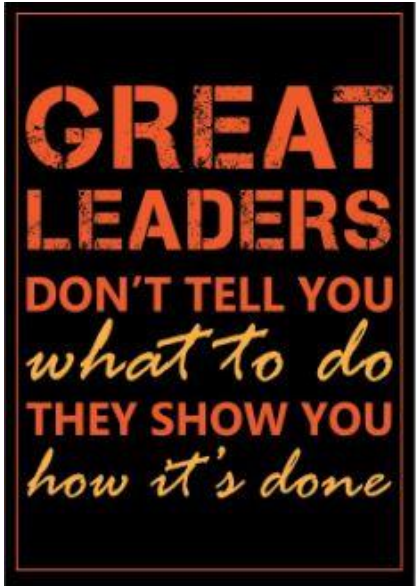
Florida Association of City Clerks

December 6, 2024

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Message from FACC President



Sincerely,

Patricia J. Burke, MPA, MMC, RLO

2024-2025 FACC President

Town Clerk-Manager, Town of Palm Shores

Member News

FLC Municipal Operations Committee Meeting



The Florida League of Cities (FLC) Municipal Operations Committee met this week in Orlando, in conjunction with the FLC Legislative Conference.

The following Clerks (pictured above, left to right) serve on this committee and attended the meeting: Clearwater's City Clerk Rosemarie Call, MPA, MMC; Lake Hamilton's Town Clerk Jacqueline Borja; FACC Past President/Wellington's Village Clerk Chevelle D. Hall, MMC; FACC Immediate Past President/Dade City's City Clerk Angie Guy, MMC; FACC President/Palm Shore's Town Clerk-Manager Patricia J. Burke, MPA, MMC, RLO; FACC Past President/Temple Terrace's City Clerk Cheryl A. Mooney, MPA, MMC; and Green Cove Springs' City Clerk Erin West, MMC, MPA.

Retirement



City Clerk Daniel J. Doucet, MMC, City of Niceville, is retiring December 31. Daniel served as FACC President from 2001-2002. He joined FACC on August 29, 1994. Daniel earned his CMC on December 30, 1996 and his MMC on December 31, 2004.

Congratulations on your retirement, Daniel!

Recognition Presentation - Eatonville



At the Eatonville Town Council Meeting on November 19, FACC Central East District Director/Satellite Beach City Clerk Gwen Peirce, MPA, MMC (pictured on the left), presented Eatonville Town Clerk Veronica L. King, CMC, (pictured on the right) with her CMC pin and certificate.

Congratulations, Veronica!



Pictured above, left to right: Eatonville Councilman Rodney Daniels; Eatonville Mayor Angie Gardner; FACC Central East District Director/Satellite Beach City Clerk Gwen Peirce, MPA, MMC; Eatonville Vice Mayor Theo Washington; Eatonville Town Clerk Veronica L. King, CMC; and Eatonville Councilman Tarus Mack. Not pictured from Eatonville Town Council: Councilwoman Wanda Randolph.



Pictured above, left to right: FACC Central East District Director/Satellite Beach City Clerk Gwen Peirce, MPA, MMC, and Eatonville Town Clerk Veronica L. King, CMC.



Pictured above, left to right: Eatonville Town Clerk Veronica L. King, CMC, with her husband Bishop Cornell King.

Recognition Presentation - Palmetto



At the Palmetto City Commission Workshop Meeting on December 2, FACC Southwest District Director/Sanibel City Clerk Scotty Lynn Kelly, MMC, CGSP, presented Palmetto Assistant City Clerk Cassi L. Bailey, CMC, CPPT, with her CMC pin and certificate.

Pictured above (back row, left to right): Palmetto Commissioner Brian Williams; Palmetto Commissioner Scott Whitaker; Palmetto Mayor Dan West; Palmetto Commissioner Tamara Cornwell; Palmetto Commissioner Harold Smith; and Palmetto Commissioner Sunshine Mathews. Pictured above (front row, left to right): FACC Southwest District Director/Sanibel City Clerk Scotty Lynn Kelly, MMC, CGSP; Palmetto Assistant City Clerk Cassi L. Bailey, CMC, CPPT; and Cassi's husband Mark Bailey.

Congratulations, Cassi!

FACC Meeting Minutes Approved



The following minutes have been approved.

[July 25, 2024](#)

FACC Scholarships



Application Deadline: January 30, 2025

The **Awards & Scholarships Committee** is now **accepting scholarship applications** offered through the FACC.

Please take advantage of this **great opportunity** to obtain **assistance** with the cost to attend an event.

FACC offers **four annual scholarships** for members to use towards education and training.

[Click here](#) to view the criteria and application forms located on the FACC website for the following scholarships:

- FACC Dale Barstow Annual Scholarship
- FACC Fall Academy Kay O'Halloran Memorial Scholarship

- FACC Summer Conference and Academy Scholarship
- FACC's IIMC Annual Conference Scholarship

Submit your application by January 30, 2025, to the FACC Administrative Office facc@flcities.com.

Questions? Please contact Awards/Scholarships Committee Chair Sharon Lauther, MMC, City Clerk, City of Haines City, at sharon.lauther@hainescity.com.

[Apply Now](#)

Public Records Exemption for City Clerks and Staff

The FACC Board of Directors is requesting input if FACC should pursue state legislation to provide a public records exemption for the personal information of current municipal clerks and employees who perform municipal elections work.

Background:

Many municipal staff who perform duties that include, or result in, investigations into complaints regarding election fraud, legal enforcement of hearings related to neglect or abuse, or other activities that could lead to a criminal prosecution are exposed to threats and other acts of violence.

Municipal clerks often administer elections. Some election workers have been targeted for threats and violence due to the nature of materials they are responsible for. Further, clerks are often involved in legal enforcement proceedings in actions related to violations of codes and ordinances. Occasionally, these proceedings have led to retaliation and threats by defendants.

There are currently 27 public records exemptions in Florida. Of these exemptions, eight are for local personnel who either investigate, enforce or otherwise provide a service that

can result in contentious interactions when action is taken. Municipal clerks and their respective staffs fall within the window for greater protection.

Questions for FACC Membership:

1. Should FACC pursue state legislation to provide a public records exemption for municipal clerks and employees who perform municipal elections work? Yes or No?
2. Do you have examples of being targeted with threats of violence, including death threats, via phone calls, e-mails or in person, in response to duties you performed as a municipal clerk and/or election worker? If Yes, please provide a detailed description.

Email your responses to FACC President-Elect Elizabeth Garcia-Beckford at ebeckford@wiltonmanors.com. Please include Legislative Feedback in the subject line. Submit your responses no later than today, December 6, 2024.

This feedback is important in explaining why a public records exemption is needed for municipal clerks and/or election workers.

Please let us know if you have any questions.

Thank you for your response.

FACC Make-Up Mini Fall Academy (MMFA)



January 6-7, 2025

The Florida Hotel and Conference Center

1500 Sand Lake Road

Orlando, FL 32809

PLEASE NOTE: After you register for the event, the hotel reservation link will be emailed to you within your confirmation email. The deadline to make your hotel reservation at the group rate is Tuesday, December 10. If no rooms are available for the dates you need, the hotel room block may be sold out. We apologize for the inconvenience. Click [here](#) to download a list of alternate hotels in the area.

FACC Members \$175

Nonmembers \$225

NOTE: This event is being held in conjunction with the 2025 IIMC Region III Conference (January 8-10, 2025) at the same hotel. Our hope is that you will attend both events, the MMFA and the 2025 IIMC Region III Conference. Florida only hosts the IIMC Region III Conference every five years; this conference is where you can expand your Clerk/Peer networking with Clerks from other states, and also have access to exceptional trainings that are unique to only this conference. The cost for the 2025 IIMC Region III

Conference is \$400 for early registration. To register for the 2025 IIMC Region III Conference, see below or click [here](#).

[Download MMFA Announcement](#)

Questions? Contact facc@flcities.com.

[Register Now for MMFA](#)

2025 IIMC Region III Conference



January 8-10, 2025

The Florida Hotel and Conference Center

1500 Sand Lake Road

Orlando, FL 32809

PLEASE NOTE: After you register for the event, the hotel reservation link will be emailed to you within your confirmation email. The deadline to make your hotel reservation at the group rate is Tuesday, December 10. If no rooms are available for

the dates you need, the hotel room block may be sold out. We apologize for the inconvenience. Click [here](#) to download a list of alternate hotels in the area.

Early Registration Ends December 13!

Early Registration (Ends December 13) \$400

Regular Registration (December 14 - December 31) \$425

Late Registration (After December 31) \$450

NOTE: The conference is being held in conjunction with the FACC Make-Up Mini Fall Academy (MMFA) in Orlando (January 6-7, 2025) at the same hotel. Our hope is that you will attend both events, the MMFA and the 2025 IIMC Region III Conference. The cost for the MMFA is \$175 for FACC Members and \$225 for Nonmembers. To register for the MMFA, click [here](#).

[Download Announcement](#)

Save money on local attractions!

The Conference Host Committee has teamed up with VisitOrlando to bring you discounts and savings to local attractions. Click [here](#) to VisitOrlando.

Register for a Conference Buddy!

Learn more [here](#).

Plan to attend a Know Before You Go Information Webinar on

December 17, 2024 at 10:00 a.m. ET via Zoom.

Click [here](#) to learn more and register.

Donations needed for welcome bags and door prizes!

Click [here](#) to learn more.

Questions? Contact facc@flcities.com.

[Register Now for Region III Conference](#)

From Our Partners - IIMC Foundation

Honor Lisa Small's Legacy by Supporting Municipal Clerk Education



The International Institute of Municipal Clerks (IIMC) Foundation is deeply honored to announce the creation of the Lisa Small Education Fund, an endowment established to celebrate the remarkable life and legacy of Lisa Small, MMC. As a former IIMC Board Member (Region III), past President of the Florida Association of City Clerks, and a dedicated champion of Clerk education, Lisa touched countless lives with her unwavering passion and care for others.

Lisa's vibrant smile, kind heart, and boundless positivity left an indelible mark on everyone she met. Her passing on August 19, 2023, is a profound loss, but her commitment to uplifting others through education lives on.

In her memory, her husband, Ken Small, has made an extraordinary commitment to honor her life's work. He will generously match donations up to \$10,000 to establish this special endowment. The Lisa Small Education Fund will provide scholarships for Florida

Municipal Clerks, enabling them to pursue their Certified Municipal Clerk (CMC) and Master Municipal Clerk (MMC) designations.

Lisa believed deeply in the power of education to transform lives and communities, and this fund is a fitting tribute to her legacy as a lifelong learner, teacher, and mentor.

We invite you to join Ken in celebrating Lisa's enduring impact by contributing to the Lisa Small Education Fund. Together, we can ensure her passion for empowering municipal clerks continues for generations to come.

To make your donation today and help honor Lisa's legacy of love, leadership and learning, use the QR code below or click [here](#).



Every dollar counts—and every dollar will be matched! Let's come together to create a lasting legacy for a remarkable woman who gave so much to others.

To read more about Lisa and her contributions and accomplishments as a fellow Clerk, click [here](#).

[Make a Donation](#)

From Our Partners - FLC

Reminder: Deadline for Mandatory Ethics Class – Final Virtual Class on December 18



If elected city officers in your municipality have not yet completed their four-hour mandated class in ethics and Sunshine Law, the final Florida League of Cities (FLC) offering for this year will be held online on December 18. Instructor Randy Mora is a city attorney who offers a lively, engaging class.

Participants will receive an email confirmation of their completion of this required course.

Please contact Christen Barton with any questions: cbarton@flcities.com 407.367-3443.

[Register Now](#)

Job Openings



Click [here](#) to browse current job openings on the FACC website.

Upcoming Events

To view a list of all upcoming events, click [here](#).

2025 IIMC Region III Conference Know Before You Go Informational Webinar, Zoom

December 17, 2024

10:00 a.m. ET

[Register for Webinar](#)

FACC Make-Up Mini Fall Academy (MMFA), Orlando

January 6-7, 2025

The Florida Hotel & Conference Center

[Register Now](#)

FACC Board of Directors Meeting, Orlando

January 7, 2025

The Florida Hotel & Conference Center

6:45 p.m. ET

2025 IIMC Region III Conference, Orlando

Hosted by FACC

January 8-10, 2025

The Florida Hotel & Conference Center

[Register Now](#)



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