

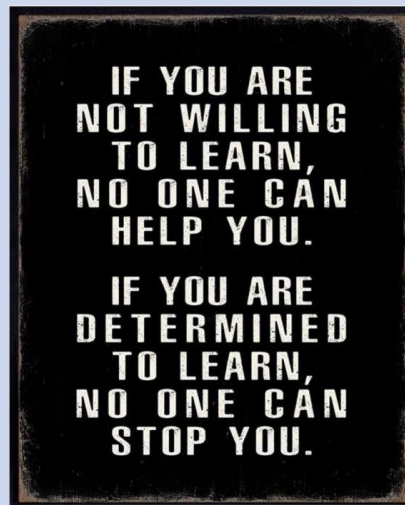
Florida Association of City Clerks

February 10, 2023

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Message from FACC President



Cheryl A. Mooney, MPA, MMC
2022-2023 FACC President
City Clerk, City of Temple Terrace

Member Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about City Clerk Michael Joseph Sheffield, CPM, City of Marco Island.

Although I have only been a member of FACC since May 2022, it didn't take me long to recognize the importance and value of FACC. [Read More](#)

Member News

CMC Certification



The following FACC members have earned their CMC certification:

City Clerk Celine Kidwell, CMC, City of Treasure Island.

Congratulations, Celine!

Legislative Committee Update



***FACC Legislative Committee Chair
Deputy Town Clerk Savannah Cobb, CMC
Town of Longboat Key***

Notices on Tabled Matters

An opinion was issued in a case recently, that unless appealed successfully to the Florida Supreme Court, could change the process of legal notices on tabled matters. The opinion mentions tabling to date and time certain does not relieve the municipality from publishing a new notice of the new date and time if the matter is tabled. To view the whole opinion, [click here](#).

FACC Committee Sign Up



Would you like to serve on an FACC Committee? Now is the time to sign up!

FACC committees for the 2023-2024 fiscal year will be appointed in June 2023.

Click the button below to sign up and select your top three committees. For more information about the duties and responsibilities of FACC committees, [click here](#).

Sign up no later than June 30, 2023.

Questions? Contact facc@flcities.com.

[Sign Up Now](#)

FACC's Florida Education Fund (FEF)



The Florida Education Fund (FEF) was created in 2013 to raise funds for FACC's professional education programs and protect training investments. FEF is used exclusively for the purpose of providing highly sought after facilitators and other esteemed education professionals and programs that may far exceed our association budget.

The FEF is funded through direct donations from FACC members, supporting agencies, individuals, corporations, or bequeaths and endowments similar to the IIMC Education Foundation.

To make a donation, [click here](#) or click the "FEF Donation Form" button below. You can pay by check or FACC staff can create an invoice for you to pay online.

[FEF Donation Form](#)

FACC Discussion Forum



The FACC Discussion Forum is where you can ask another municipal clerk any question, find an answer to a concern, share information, policies, and best practices, or just read the board from experienced clerks who have faced similar challenges.

These are just a sampling of the questions asked (and answered) on the Discussion Forum. To sign up to participate in the Forum,

contact [FACC Staff](#). If you are already a member, [click here](#) to go to the Forum to share information about these questions and read other's answers.

Here are some of the recent topics:

County Legal Advertising Boards

Are any cities utilizing county advertising boards for legal notices in lieu of running ads in the newspaper? If so, would you please share the link to your county's advertising page so that I can see how it works?

Code Enforcement Policy and Procedures

Would you kindly share your code enforcement policy and procedures with me?

Vacancy Application

If your city had a vacancy on the commission that needed to be filled before the next election cycle and has an application, please share.

From Our Partners: FLC



Your Quality of Life – Brought to You by Your City

City services are woven into the fabric of our lives. **The Florida League of Cities (FLC) developed Public Service Announcement (PSA) videos highlighting the variety of services, spaces and activities provided by municipalities of all sizes across the state.** These videos are a great way to spotlight the important work you and your staff do daily.

“Your Quality of Life – Brought to You by Your City” showcases how city services, experiences and events impact and improve residents’ quality of life. The videos focus on services and programs that help residents feel inspired and safe and keep them active and going.

We’ve made it easy for you to download and share the PSA videos with your community. [Psa.flcities.com](https://psa.flcities.com) is your one-stop shop for downloading the 15 second and 30 second PSA videos, which are also available in Spanish and Creole, and 60 second compilations.

A PSA Promotion Toolkit includes instructions on downloading the videos, guidelines for usage, ideas on where to share the PSA videos and example social media posts. Access the toolkit today at <https://bit.ly/3RmuTy3>.

From Our Partners: Florida Ethics Institute



Florida Open Government & Ethics Seminar
Thursday, March 2, 2023 | 1:00 p.m. - 5:00 p.m. ET

Important Note: This webinar is for information purposes only. It is not approved for any CMC/MMC points.

Location: Center for Translational Behavioral Science
2010 Levy Ave., Bldg. A, Room 120
Tallahassee, FL 32310

If you are a public official, public employee, citizen access advocate, or lawyer working in the areas of government or media law, this seminar is for you! The seminar will be led by Barbara Petersen and Caroline Klancke, two attorney educators with more than 40 years of combined open government and ethics experience. The Seminar will provide attendees with a rigorous but accessible education regarding Florida's Public Records Law (Ch. 119, F.S.), Sunshine Law (Ch. 286, F.S.), and Ethics Laws (Art. II, s. 8, Fla. Const., and Part III, Ch. 112, F.S.)

[Register Now](#)

Job Openings



[Click here](#) to browse current job openings on the FACC website.

Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

IIMC 2023 Region III Conference, Isle of Palms, South Carolina

February 14-17, 2023

Wild Dunes Resort

[Register Now](#)

FACC Board of Directors Meeting, Via Zoom

February 23, 2023

10:30 a.m. ET

FACC Live Webinar, Via Zoom

Records Mitigation and Disposal Part 1

April 13, 2023

2:00 p.m. - 4:00 p.m. ET

\$75 FACC Member/\$100 Non-Members

Registration opens in March.

54th Annual Professional Municipal Clerks Week

April 30 – May 6, 2023

#MuniClerks

#MuniClerks2023

Toolkit Available Soon!

IIMC 2023 Annual Conference, Minneapolis, Minnesota

May 14-17, 2023

Hyatt Regency Minneapolis

[Learn More](#)

FACC 2023 Summer Conference and Academy, St. Petersburg

June 17-21, 2023

#FACCSummer2023

The Vinoy® Renaissance

Member Registration Rate: \$400

Hotel Room Rate Per Night: \$189

Registration opens in April 2023.

FACC Live Webinar, Via Zoom

Records Mitigation and Disposal Part 2

August 3, 2023

2:00 p.m. - 4:00 p.m. ET

\$75 FACC Member/\$100 Non-Members

Registration opens in July.

FACC 2023 Fall Academy, Daytona Beach Shores

October 22-26, 2023

#FACCFall2023

The Shores Hotel

First/Second/Third Year Member Rate: \$400

Advanced (MMC) Member Rate: \$375
Hotel Room Rate Per Night: \$132
Registration opens in August 2023.

FACC Live Webinar, Via Zoom

Leadership
November 9, 2023
2:00 p.m. - 4:00 p.m. ET
\$75 FACC Member/\$100 Non-Members
Registration opens in October.

FACC 2024 Summer Conference and Academy, Kissimmee

June 23-26, 2024
#FACCsummer2024
Embassy Suites by Hilton Orlando Lake Buena Vista South
Member Registration Rate: \$400
Hotel Room Rate Per Night: \$159
Registration opens in April 2024.



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