

# Florida Association of City Clerks

February 12, 2021

## In This Issue

- Message from the President
- Highlight
- Member News
- FACC 2021 Summer Conference and Academy Survey
- IIMC Survey
- FACC Committee Sign-Up
- FACC Webinar
- Nominations for Board Positions
- FACC Shirts
- Job Openings
- Upcoming Events

## Message from the President



**Please watch this powerful video to remind us what is most important in life. During these trying times, we must now more than ever, remember what life is all about and not focus on material and wealth, but happiness.**

**[Click here](#) to watch the video.  
Source| YouTube Channel N -TV**

*Warmest Regards,  
Debra R. Buff, MMC  
2020-2021 FACC President  
City Clerk, City of Belle Glade*

## Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about **Ysabely Rodriguez, MPA, CMC, Village Clerk, Miami Shores Village.**

Referring to the municipal clerk profession, the eminent political scientist, Professor William Bennett Munro, writing in one of the first textbooks on municipal administration (1934), stated: *"Its work is not spectacular, but it demands versatility, alertness, accuracy, and no end of patience. The public does not realize how many loose ends of city administration this*

*office pulls together."* These words, written more than 80 years ago, are even more appropriate today, minus the spectacular part, of course, as there is greatness in what we achieve as municipal clerks. [Read More.](#)

## Member News

### MMC Certification



The following FACC member earned their MMC Certification:

- Lakisha Q. Burch, MMC - Town Clerk - Town of Loxahatchee Groves, FL

Congratulations, Lakisha!

### Suspicious Email

A suspicious email was sent at 8:41 a.m. the morning of Thursday, February 11th from Key West City Clerk Cheri Smith, MMC, CPM. The email came from [csmith@cityofkeywest-fl.gov](mailto:csmith@cityofkeywest-fl.gov). Please do not open this email. Her email was compromised and it is not a legit email. A screenshot of the email is below.

From: Cheri Smith <[csmith@cityofkeywest-fl.gov](mailto:csmith@cityofkeywest-fl.gov)>  
Sent: Thursday, February 11, 2021 8:41 AM  
Subject: City of Key West Documents

I have sent CHR-[9065](#).  
You can also review it.

[Documents](#)

## FACC 2021 Summer Conference and Academy Survey



Please click the Take Survey button below to complete a short survey regarding the FACC 2021 Summer Conference and Academy, which is to be held June 26-30, 2021 in Palm Beach Gardens.

**Deadline to complete survey: Tuesday, February 16, 2021 at 5:00 p.m. ET**

Questions? Contact [facc@flicities.com](mailto:facc@flicities.com).

[Take Survey](#)

## IIMC Survey



### IIMC Survey

On February 10th, the IIMC sent out an email to all active IIMC members that hold the MMC designation. This email contains a survey link for the Beyond the MMC education proposal. If you did not receive the email, check your junk folder or spam filter. Questions? Please contact Ashley DiBlasi at the IIMC [ashley@iimc.com](mailto:ashley@iimc.com).

The deadline to complete the survey is Tuesday, February 16th.

Below is a screenshot of the email you should have received.

Dear MMC and Rising MMC Designees,

IIMC needs your feedback on several issues related to clerk education!!

The Education & Professional Development Committee developed a survey to collect your thoughts and pursue your interests in future program development.

Please help us by answering these important questions and completing this survey by **Tuesday, February 16, 11:59 PM**.

This survey is estimated to take three minutes.

Thank you for your help!

## FACC Committee Sign-Up



### Would you like to serve on an FACC committee?

Now is the time to sign-up to serve on a committee. FACC committees for the 2021-2022 fiscal year will be appointed in June of 2021.

**Please click the Sign-Up Now button below and select your top three committees.**

For more information about the duties and responsibilities of FACC committees, [click here](#).

**Sign-up no later than June 30, 2021.**

Questions? Contact [facc@flcities.com](mailto:facc@flcities.com).

[Sign-Up Now](#)

## FACC Webinar



### Public Records Case Law

**Thursday, March 18, 2021**  
**Time: 2:00 p.m. - 4:00 p.m. ET**  
**Via GoToTraining**

**Registration ends March 16, 2021.**

**FACC Members: \$75**

**Non-Members: \$100**

Frequently, courts are called on to determine the appropriate application of Florida's public records laws when the text of a statute does not provide a clear answer. Public records cases are litigated in Florida's trial courts every day, and some result in decisions from higher courts that give meaning and contour to those statutes. Many of these decisions help to guide lawful and appropriate responses to future public records requests by providing clarity and predictability when similar factual circumstances present themselves. On the other hand, some decisions create confusion and unpredictability. In both cases, municipal clerks must be aware of the present state of the case law in order to effectively

discharge their duties as records custodians. This webinar discusses the most important decisions recently issued by Florida courts in the area of public records law and how those decisions will affect municipal clerks moving forward.

Presenter: Jay Daigneault, Esq., B.C.S., Managing Partner, Trask Daigneault LLP

Moderator: Robert E. Lee, DPA, ICMA-CM, Assistant Professor, MPA Program Coordinator, Florida Gulf Coast University and Executive Director, Center for Florida Local Government Excellence, The John Scott Dailey Florida Institute of Government

***This program has been approved by IIMC for 2 hours (1 point) of CMC/MMC credit. A completed Ideas to Action (ITA) form is required to receive education credit.***

[Register Now](#)

## Nominations for Board Positions



### **2021-2022 FACC Board Vacancies: Officers and Directors now being accepted!**

As an FACC member, you have the opportunity to make an impact on your association to shape policies, programs and develop strategic plans to help your colleagues. FACC can benefit from your ideas and perspective. This is an excellent way to convey to 600 plus members that you value the efforts of this organization and to have a voice in its growth and future. **If you would like your decisions, direction and vision about FACC's future to directly impact the membership, then it's time to take the initial step forward and put your leadership and knowledge to task by serving on the Florida Association of City Clerks Board of Directors.**

Nominations are being accepted for the following positions: Vice-President, Northwest District Director, Northeast District Director, Central West District Director, Central East District Director, South District Director, Southwest District Director and Southeast District Director.

**Note – all candidates, including incumbents, must provide all required information by the stated deadline for their nomination to be considered.**

**Applications must be received no later than**

February 26, 2021, at 5:00 p.m. ET.

- [Nomination Information](#)
- [Nomination Procedures](#)
- [Candidate Nomination Form](#)

## FACC Shirts



The ordering window is open from now until May 2, 2021. Purchase your shirt now to wear at the 2021 Summer Conference and Academy in June!

There are many great colors and styles to choose from. Short sleeve and long sleeve shirts are available.

**Click the "View Shirts" button below to view color options and to place your order.**

*If you are paying with a city/town/village credit card and need the sales tax turned off, please call Full Press Apparel before placing your shirt order. The phone number for Full Press Apparel is (850) 222-1003.*

[View Shirts](#)

Questions?  
[Contact FACC](#)

## Job Openings



[Browse](#) current job openings.

## Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

### **FACC Board of Directors Meeting, via Zoom**

February 18, 2021

10:30 a.m. ET

### **CMC Recognition, City of Edgewood, City Hall**

March 16, 2021

6:30 p.m. ET

405 Bagshaw Way

Edgewood, FL 32809

FACC Central East Director and Town Clerk Patricia J. Burke, MPA, MMC, Town of Palm Shores, will present Deputy City Clerk Sandra J. Riffle, CMC, City of Edgewood, with her CMC pin and plaque.

### **FACC Webinar: Public Records Case Law, via GoToTraining**

March 18th, 2021

2:00 p.m. - 4:00 p.m. ET

[Register Now](#)

### **75th Annual IIMC Conference, Grand Rapids, MI**

Embrace the Rapids: Maneuvering in a Changing World

May 9-13, 2021

### **2021 Summer Conference and Academy, PGA National, Palm Beach Gardens**

June 26-30, 2021

#FACCsummer2021

Room Rate: \$169 per night

Member Rate: \$350 approximately

### **2021 Fall Academy, The Shores Hotel, Daytona Beach Shores**

October 17-21, 2021

#FACCFall2021

Room Rate: \$129 per night  
Member Rate: \$400 approximately

---



[Find us on Facebook.](#)



**Florida Association of  
City Clerks**

[www.floridaclerks.org](http://www.floridaclerks.org)

[facc@flcities.com](mailto:facc@flcities.com)

(800) 342-8112