

# Florida Association of City Clerks

February 26, 2021

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## Message from the President



**“Twenty years from now you will be more disappointed by the things that you didn’t do than by the ones you did do.”– Mark Twain**

**We may be in troubled times, but we must continue to live our life, only with safety in mind! Live on, Rock on!! Love life!!**

*Warmest Regards,  
Debra R. Buff, MMC  
2020-2021 FACC President  
City Clerk, City of Belle Glade*

## Highlight



*We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.*

Today, enjoy reading about **Daniel LeFever, Deputy City Clerk, City of Cape Canaveral.**

A native Floridian, I was born and raised in Brevard County and am a proud alumnus of the University of Central Florida, class of 2008. With the unsteady economy in the years following my graduation, I was honored to gain work experience by serving as an intern in the Cape Canaveral city clerk's office, under the tutelage of City Clerk Angie Apperson, MMC, (now City Clerk of Altamonte Springs) and Deputy City Clerk Mia Goforth, CMC, (now City Clerk). After a number of years working in a different clerical capacity elsewhere, I was fortunate to be hired as deputy city clerk in 2016. [Read More.](#)

## 2021 Summer Conference and Academy



The FACC Board of Directors voted unanimously last week to have an in-person 2021 Summer Conference and Academy in Palm Beach Gardens at the PGA National Hotel. The event is scheduled for June 26-30, 2021. The room rate is \$169 per night and the member rate is \$350 approximately. Attendee registration will open in April and additional information will be provided at that time.

**Important safety information:** Depending upon participation and attendance, the hotel may not be able to accommodate physical distancing during all sessions. Palm Beach County is under a mask mandate; masks will be required. Face masks will be included in your welcome bag. Daily temperature checks will be required. Hand sanitizing stations will be available throughout the hotel. If you have tested positive for COVID-19 within ten days prior to the event, been in contact with someone who tested positive for COVID-19 within ten days prior to the event, or you are showing COVID-19 symptoms, we ask you to stay at home and not attend the event; if you need to cancel after the cancellation deadline (for one of the stated reasons) you will be required to cancel in writing in order to be entitled to a refund less a \$25 administration fee. If the in-person event is cancelled by the FACC due to concerns regarding COVID-19, all registration fees will be refunded in full. We want to ensure everyone who attends our event remains safe and healthy.

## FACC Discussion Forum



*Discussion Forum Committee Chair  
Jen Guillen, CMC, City Clerk  
City of Hallandale Beach*

As clerks, we always have questions, concerns, and sometimes doubts.

Why not ask our fellow Florida clerks? Let our most experienced and knowledgeable professionals assist you. Most clerks experience the same questions or concerns in different scenarios.

Join the FACC members-only [Discussion Forum](#). The forum will send your request for information via email to more than 250 clerks on the mailing list.

Google hosts the forum. You will need to create a Google account and ensure your internet browser is up-to-date to participate.

If you need assistance or have questions regarding the online discussion forum, contact [facc@flicities.com](mailto:facc@flicities.com).

[Click here](#) to download the FACC Discussion Forum Guide to assist you.

## Member News

### Donations from FACC Silent Auction



**WOMEN IN DISTRESS**  
OF BROWARD COUNTY, INC.

ESTABLISHING S•A•F•E  
STOP ABUSE FOR EVERYONE



Silent Auction Committee Chair Elizabeth Garcia-Beckford, MMC, City Clerk, North Lauderdale, took approximately \$75 worth of purses and wallets to the Women in Distress of Broward County, Inc. on December 18th. Approximately \$200 worth of purses and supplies was donated to the Hand in Hand Recovery Center on January 11th.

Thank you to everyone who donated purses and supplies during the 2020 Fall Academy!



## Nominations for Board Positions



**2021-2022 FACC Board Vacancies:  
Officers and Directors now being accepted!**

**Applications must be received no later than  
TODAY, at 5:00 p.m. ET.**

As an FACC member, you have the opportunity to make an impact on your association to shape policies, programs and develop strategic plans to help your colleagues. FACC can benefit from your ideas and perspective. This is an excellent way to convey to 600 plus members that you value the efforts of this organization and to have a voice in its growth and future. **If you would like your decisions, direction and vision about FACC's future to directly impact the membership, then it's time to take the initial step forward and put your leadership and knowledge to task by serving on the Florida Association of City Clerks Board of Directors.**

Nominations are being accepted for the following positions: Vice-President, Northwest District Director, Northeast District Director, Central West District Director, Central East District Director, South District Director, Southwest District Director and Southeast District Director.

**Note – all candidates, including incumbents, must provide all required information by the stated deadline for their nomination to be considered.**

- [Nomination Information](#)
- [Nomination Procedures](#)
- [Candidate Nomination Form](#)

## FACC Board Meeting: Minutes Approved



These minutes have been approved.

[January 21, 2021](#)

## FACC Board Meeting: February 18, 2021

The FACC Board of Directors met via Zoom on February 18, 2021.

[Executive Summary](#)



## FACC Webinar



### Public Records Case Law

Thursday, March 18, 2021  
Time: 2:00 p.m. - 4:00 p.m. ET  
Via GoToTraining

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**Registration ends March 16, 2021.**

**FACC Members: \$75  
Non-Members: \$100**

Frequently, courts are called on to determine the appropriate application of Florida's public records laws when the text of a statute does not provide a clear answer. Public records cases are litigated in Florida's trial courts every day, and some result in decisions from higher courts that give meaning and contour to those statutes. Many of these decisions help to guide lawful and appropriate responses to future public records requests by providing clarity and predictability when similar factual circumstances present themselves. On the other hand, some decisions create confusion and unpredictability. In both cases, municipal clerks must be aware of the present state of the case law in order to effectively discharge their duties as records custodians. This webinar discusses the most important decisions recently issued by Florida courts in the area of public records law and how those decisions will affect municipal clerks moving forward.

Presenter: Jay Daigneault, Esq., B.C.S., Managing Partner, Trask Daigneault LLP

Moderator: Robert E. Lee, DPA, ICMA-CM, Assistant Professor, MPA Program Coordinator, Florida Gulf Coast University and Executive Director, Center for Florida Local Government Excellence, The John Scott Dailey Florida Institute of Government

***This program has been approved by IIMC for 2 hours (1 point) of CMC/MMC credit. A completed Ideas to Action (ITA) form is required to receive education credit.***

[Register Now](#)

## FACC Shirts



The ordering window is open from now until May 2, 2021. Purchase your shirt now to wear at the 2021 Summer Conference and Academy in June!

There are many great colors and styles to choose from. Short sleeve and long sleeve shirts are available.

**Click the "View Shirts" button below to view color options and to place your order.**

*If you are paying with a city/town/village credit card and need the sales tax turned off, please call Full Press Apparel before placing your shirt order. The phone number for Full Press Apparel is (850) 222-1003.*

[View Shirts](#)

Questions?  
[Contact FACC](#)

## IIMC Foundation Fundraiser



**Win a trip to Hawaii!**  
Raffle tickets are sold for **\$20 each**  
and **3 for \$50.**  
**Deadline to enter: July 31, 2020**

Win a full week in Hawaii for two including airfare and hotel! Sponsored by the IIMC Foundation and American Legal Publishing, this education fundraiser can land you in beautiful Hawaii.

When you support IIMC education programs, you can win a trip for two to Hawaii, including airfare and a week's hotel on Waikiki Beach.

With tickets available at \$20 each or 3 for \$50, take a chance... or two or three! It's all for a good cause, furthering clerks' education through scholarships and IIMC education programs.

For the first time, you can purchase these tickets directly at [www.iimcfoundation.com](http://www.iimcfoundation.com). If you prefer to send a check, [download the flyer](#) and return by mail.

Thank you for your past support and continuing to believe in the IIMC Foundation mission.

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[Purchase Tickets Now](#)

## Job Openings



[Browse](#) current job openings.

## Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

### **CMC Recognition, City of Edgewood, City Hall**

March 16, 2021

6:30 p.m. ET

405 Bagshaw Way

Edgewood, FL 32809

FACC Central East Director and Town Clerk Patricia J. Burke, MPA, MMC, Town of Palm Shores, will present Deputy City Clerk Sandra J. Riffle, CMC, City of Edgewood, with her CMC pin and plaque.

### **FACC Webinar: Public Records Case Law, via GoToTraining**

March 18th, 2021

2:00 p.m. - 4:00 p.m. ET

[Register Now](#)

### **75th Annual IIMC Conference, Grand Rapids, MI**

Embrace the Rapids: Maneuvering in a Changing World

May 9-13, 2021

### **2021 Summer Conference and Academy, PGA National, Palm Beach Gardens**

June 26-30, 2021

#FACCSummer2021

Room Rate: \$169 per night

Member Rate: \$350 approximately

### **2021 Fall Academy, The Shores Hotel, Daytona Beach Shores**

October 17-21, 2021

#FACCFall2021

Room Rate: \$129 per night

Member Rate: \$400 approximately

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[Find us on Facebook.](#)



**Florida Association of  
City Clerks**

[www.floridaclerks.org](http://www.floridaclerks.org)

[face@flcities.com](mailto:face@flcities.com)

(800) 342-8112