

# Florida Association of City Clerks

January 15, 2021

## In This Issue

- Message from the President
- Highlight
- Member News
- FACC Board Meeting: January 21, 2021
- FACC Webinar
- Nominations for Board Positions
- FACC Scholarships
- Job Openings
- Upcoming Events

## Message from the President



**Albert Einstein said, “Life is like riding a bicycle.  
To keep your balance, you must keep moving.”**

We sit all day at the office working our mind, so it is just as important to work our body. So, get moving! Work those muscles, start out small if you have been a couch potato. A strong body helps give us a strong mind. Don't adhere to the quote by Paul Terry, American cartoonist, screenwriter, film director and producer, “Whenever I feel the need to exercise, I lie down until it goes away.” Set your goals to build your body before you are too weak to stand!

*Warmest Regards,  
Debra R. Buff, MMC  
2020-2021 FACC President  
City Clerk, City of Belle Glade*

## Highlight



*We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.*

Today, enjoy reading about **Melissa A. Coyne, CMC, Deputy City Clerk, City of Lake Worth Beach.**

I was born in New York City and moved to Parkland, Florida in 1991. Most of my professional life was spent working for non-profits such as the New York City Opera and running the Robert Steel Foundation for Pediatric Cancer Research. I had never considered working for government but was fortunate to be hired as the legislative coordinator for the city clerk's office in Deerfield Beach. I found the job to be very challenging and interesting and knew I would want to learn more and continue in city government. I became the deputy city clerk for the City of Lake Worth Beach in July 2016. [Read More.](#)

## Member News

### Promotion



Mariah Moody was recently promoted to City Clerk for the City of Belleview.

Congratulations, Mariah!

### Alachua County City Clerks Association



The Alachua County City Clerks Association met for their annual meeting via Zoom on January 6<sup>th</sup>.

City Clerk Judy Rice, MMC, City of Newberry, took her place as president. Records Management Liaison Amy Dalusio, FCRM, City of Newberry, was elected vice president, and Staff Assistant Sierra Crosswhite, City of Newberry, was elected secretary.

City Clerk LaKeshia Hawkins-McGruder, MMC, City of Hawthorne, was recognized for celebrating 20 years of commitment and service to the City of Hawthorne.

Assistant Deputy City Clerk LeAnne Williams, CMC, City of Alachua, was recognized as the founding member and president of the Alachua County City Clerks Association; she was honored with a beautiful engraved box for founding the association two years ago (pictured below).

The meetings are open to all clerks who wish to attend. Since the meetings are Zoom meetings, distance isn't a problem! [Email Judy Rice](#) for the 2021 calendar and to be placed on the invite list.



## FACC Board Meeting: January 21, 2021

The FACC Board of Directors will meet on January 21, 2021 via Zoom.

[Agenda Packet](#)



## FACC Webinar



### Social Media and Content for Accessibility

Thursday, January 21, 2021  
Time: 2:00 p.m. - 4:00 p.m. ET  
Via GoToWebinar

**Registration ends January 19, 2021.**

**FACC Members: \$75**  
**Non-Members: \$100**

What is digital accessibility and ADA compliance? How do you break down the barriers and provide equal access to all the digital information your constituents need through your social media outlets? In an effort to provide guidance on these important questions, this webinar will offer guidelines and practical strategies for a better understanding of digital inclusion and help ensure you are able to comply with the ADA by eliminating communication barriers that prevent people with disabilities from participating fully in government programs and informational services. Guidelines and practical strategies for posting accessible content online will include the following topics:

- Developing accessible social media posts across Twitter, Facebook, Instagram, and LinkedIn.
- Learning how to write and publish accessible blog posts.
- Understanding how to prepare accessible podcasts and videos.
- Creating accessible infographics.

**Presenter: Irina Enevskia, Program Manager, ilumino, LLC**

**Moderator: Robert E. Lee, DPA, ICMA-CM, Assistant Professor, MPA Program Coordinator, Florida Gulf Coast University and Executive Director, Center for Florida Local Government Excellence, The John Scott Dailey Florida Institute of Government**

*This program has been approved by IIMC for 2 hours (1 point) of CMC/MMC credit. A completed Ideas to Action (ITA) form is required to receive education credit.*

[Register Now](#)

## Nominations for Board Positions



**2021-2022 FACC Board Vacancies:  
Officers and Directors now being accepted!**

As an FACC member, you have the opportunity to make an impact on your association to shape policies, programs and develop strategic plans to help your colleagues. FACC can benefit from your ideas and perspective. This is an excellent way to convey to 600 plus



Submit your application by January 31, 2021 at 5:00 p.m. directly to the Awards and Scholarship Chair: City Clerk Mario Bataille, CMC, City of Miami Gardens [mbataille@miamigardens-fl.gov](mailto:mbataille@miamigardens-fl.gov) (do not send applications to the FACC Office).

[Click here](#) to view the criteria and application forms located on the FACC website for the following scholarships:

- **NEW SCHOLARSHIP! FACC Dale Barstow Annual Scholarship**
- **FACC Fall Academy Kay O'Halloran Memorial Scholarship**
- **FACC Summer Conference and Academy Scholarship**
- **FACC's IIMC Annual Conference Scholarship**

## Job Openings



[Browse](#) current job openings.

## Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

### **FACC Board of Directors Meeting, via Zoom**

January 21, 2021  
10:30 a.m. ET

### **FACC Webinar: Social Media and Content for Accessibility, GoToWebinar**

[Register Now](#)

January 21, 2021  
2:00 p.m. - 4:00 p.m. ET

### **75th Annual IIMC Conference, Grand Rapids, MI**

Embrace the Rapids: Maneuvering in a Changing World  
May 9-13, 2021

### **2021 Summer Conference and Academy, PGA National, Palm Beach Gardens**

June 26-30, 2021  
#FACCsummer2021  
Room Rate: \$169 per night

Member Rate: \$350 approximately

**2021 Fall Academy, The Shores Hotel, Daytona Beach Shores**

October 17-21, 2021

#FACCFall2021

Room Rate: \$129 per night

Member Rate: \$400 approximately

---



[Find us on Facebook.](#)



**Florida Association of  
City Clerks**

[www.floridaclerks.org](http://www.floridaclerks.org)

[face@flcities.com](mailto:face@flcities.com)

(800) 342-8112