

Florida Association of City Clerks

January 27, 2023

In This Issue

- **Message from FACC President**
- **Member Highlight**
- **Member News**
- **FACC Board Meeting: January 26, 2023**
- **Legislative Committee Update**
- **FACC Awards**
- **FACC Scholarships**
- **Upcoming FACC Webinar**
- **Florida Department of Economic Opportunity**
- **International Institute of Municipal Clerks (IIMC) News**
- **Job Openings**
- **Upcoming Events**

Message from FACC President

**NEVER STOP
LEARNING
BECAUSE LIFE
NEVER STOPS
TEACHING**

Cheryl A. Mooney, MPA, MMC
2022-2023 FACC President

City Clerk, City of Temple Terrace

Member Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about Assistant Deputy City Clerk Diane L. Amendola, City of Alachua.

One of the reasons I enjoy being a part of FACC is the ability to have access to a large group of individuals with mass knowledge about the work that goes into municipalities; it truly is unlike any other group I have been a part of. I am extremely grateful for the educational opportunities that the FACC provides. [Read More](#)

Member News

MMC Certification



The following FACC members have earned their MMC certification:

- Deputy City Clerk Stephanie Frohman, MMC, City of Parkland.

Congratulations!

CMC Certification



The following FACC members have earned their CMC certification:

- Deputy City Clerk Shayla S. Ellis, CMC, City of Lake Worth Beach.
- City Clerk Maria F. Suarez-Sanchez, CMC, City of Fellsmere.
- Agenda/Records Coordinator Phibe Wallace, CMC, City of Miramar.

Congratulations!

Brevard County City Clerks Association

On January 23, the Brevard County City Clerks Association met at the Perkins Restaurant in Melbourne and elected its new 2023-2024 President and Treasurer. Filling the

position of President is Richard W. Kohler, Town Clerk, Town of Malabar and filling the position of Treasurer is Jennifer M. LeVasseur, CMC, MPA, City Clerk/Public Relations Officer, City of Rockledge.



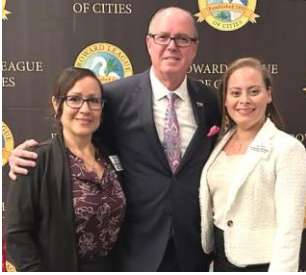
Pictured from left to right: Town Clerk Jessica Keenan, CMC, Town of Grant-Valkaria; City Clerk Cynthia S. Hanscom, CMC, City of West Melbourne; Assistant City Clerk Eric Popham, City of West Melbourne; Assistant City Clerk Monica Arsenault, City of Cocoa; FACC Vice President Patricia J. Burke, MPA, MMC, Town Clerk, Town of Palm Shores; Town Clerk Amber Brown, Town of Melbourne Beach; Deputy City Clerk Tricia Olsson, City of Rockledge; City Clerk Sue Frank, MMC, City of Indian Harbour Beach; City Clerk Terese M. Jones, CMC, City of Palm Bay; City Clerk Kevin McKeown, CMC, City of Melbourne; City Clerk Gwen Peirce, MPA, CMC, City of Satellite Beach; City Clerk Loredana Kalaghchy, MMC, City of Cocoa Beach; Richard W. Kohler, Town Clerk, Town of Malabar; Deputy Town Clerk Mandy Updegraff, Town of Malabar; Deputy City Clerk Sharon Williams, City of Satellite Beach; Deputy City Clerk Terri Lefler, CMC, City of Palm Bay; and Assistant City Clerk Jolynn J. Donhoff, MMC, MPA, City of Titusville.

Clerks in the Community



Martin Luther King Jr. 5K Peace Run/Walk – Deputy City Clerk Leslie Wallace May, MMC, City of Coral Springs, and FACC South District Director/Broward County Municipal Clerks Association President Elizabeth Garcia-Beckford, MMC, MBA, City Clerk, City of North Lauderdale, recently participated in the Martin Luther King Jr. 5K Peace Run/Walk on January 14. The event was hosted by the City of North Lauderdale on a chilly early morning with the temperature at 45 degrees. Pictured from left to right: FACC South District Director/Broward County Municipal Clerks Association

President Elizabeth Garcia-Beckford, MMC, MBA, City Clerk, City of North Lauderdale, earned 3rd place and Deputy City Clerk Leslie Wallace May, MMC, City of Coral Springs, earned 2nd place.



Broward League of Cities' General Membership Meeting

– City Clerk Jenorgen M. Guillen, CMC, City of Hallandale Beach and FACC South District Director/Broward County Municipal Clerks Association President Elizabeth Garcia-Beckford, MMC, MBA, City Clerk, City of North Lauderdale, recently attended the Broward League of Cities' General Membership Meeting on January 19. The Broward League of Cities welcomed Broward County Mayor Lamar Fisher as their guest speaker, who spoke on matters of mutual interest affecting local municipalities. Pictured from left to right: FACC South District Director/Broward County Municipal Clerks Association President Elizabeth Garcia-Beckford, MMC, MBA, City Clerk, City of North Lauderdale; Broward County Mayor Lamar Fisher; and City Clerk Jenorgen M. Guillen, CMC, City of Hallandale Beach.

FACC Board Meeting: January 26, 2023



The FACC Board of Directors met via Zoom on January 26, 2023.

[Agenda Packet](#)

[Executive Summary](#)

Legislative Committee Update



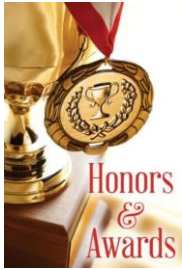
***FACC Legislative Committee Chair
Deputy Town Clerk Savannah Cobb, CMC
Town of Longboat Key***

Don't forget to register for the Pre-Legislative Session Webinar on February 23! Florida League of Cities Legislative Affairs staff will share what's in store for the 2023 Legislative Session.

[Click here](#) to register.

FACC Awards

Calling all FACC members to nominate a Municipal Clerk!



The Awards & Scholarships Committee would like to encourage FACC members to nominate a Municipal Clerk that has demonstrated outstanding qualities in the Clerk profession. The FACC offers annual award opportunities to recognize the commendable efforts made by colleagues to improve and advance the Clerk profession. Please take the time to submit an application to honor a Municipal Clerk's dedication to this important role in municipal government.

Clerk of the Year Award

This award recognizes and honors an FACC member whose accomplishments have made a significant contribution in raising the professional status, image or education of the municipal clerk profession. [Download Nomination Form](#)

Robert N. Clark Award

This award recognizes a Florida clerk for having promoted and advanced the ideas and goals of the profession by actively participating in the improvement of municipal government. [Download Nomination Form](#)

Submit your nomination forms by March 31, 2023 to the FACC Administrative Office facc@flcities.com.

Questions? Please contact Awards/Scholarships Committee Chair Janice L. Peters, MMC, City Clerk, City of Callaway at jpeters@cityofcallaway.com.

FACC Scholarships



VERY IMPORTANT: If you have already submitted an application, please forward a copy to the FACC Administrative Office facc@flcities.com.

The Awards & Scholarships Committee is now accepting scholarship applications offered through the FACC. Please take advantage of this great opportunity to obtain assistance with the cost to attend an event. FACC offers four annual scholarships for members to use towards education and training.

Application Deadline: January 30, 2023

Submit your application by January 30, 2023, to the FACC Administrative Office facc@flcities.com.

Questions? Please contact Awards/Scholarships Committee Chair Janice L. Peters, MMC, City Clerk, City of Callaway, at jpeters@cityofcallaway.com.

[Click here](#) to view the criteria and application forms located on the FACC website for the following scholarships:

- FACC Dale Barstow Annual Scholarship
- FACC Fall Academy Kay O'Halloran Memorial Scholarship
- FACC Summer Conference and Academy Scholarship
- FACC's IIMC Annual Conference Scholarship

Upcoming FACC Webinar

Florida Law & Drafting Municipal Ordinances & Resolutions



Thursday, February 9, 2023
Time: 2:00 p.m. - 4:00 p.m. ET
Via Zoom

Registration ends February 8, 2023.

FACC Members: \$75

Non-Members: \$100

To register, [click here](#) or click the button below.

[Register Now](#)

As a new Clerk, you learned the basics about ordinances and resolutions in the Municipal Clerk 101 session offered at the FACC Fall Academy. In this more advanced session, Attorneys Seth Claytor and John Murphy will expand on the historical and legal precedents for the authority delegated to municipal governments to create ordinances and resolutions – including Dillon’s Law, Home Rule and the Florida Statutes. Examples of specific ordinances and resolutions will be discussed, including law and intent, along with general drafting requirements. This session will encourage participants to share current challenges and will conclude with a robust Q & A session.

Speakers:

- Seth B. Claytor, LL.M, Esquire, Boswell & Dunlap LLP

- Frederick J. Murphy, Jr., Esquire, Board Certified in City, County and Local Government Law, Boswell & Dunlap LLP

Moderator:

- Dena Hurst, Ph.D., The John Scott Dailey Florida Institute of Government at Florida State University

This program has been approved by IIMC for 2 hours (1 point) of CMC/MMC credit. A completed Ideas to Action (ITA) form is required to receive education credit.

The Zoom link will be emailed to you approximately 2-3 days before the webinar.

The education curriculum for both the CMC and MMC session content was developed, reviewed and approved by the Florida Institute of Government at Florida State University as an IIMC-approved institute, in cooperation with the FACC Professional Education Committee and Board of Directors.

[Register Now](#) and submit payment online or [Download Fillable Registration Form](#) to mail your check.

Florida Department of Economic Opportunity



Florida Department of Economic Opportunity Announces \$22 Million for Voluntary Home Buyouts in Communities Impacted by Hurricane Sally

Local governments in Bay, Escambia, Okaloosa, Santa Rosa, and Walton Counties can now apply for funding.

The Florida Department of Economic Opportunity (DEO) recently announced that \$22 million is now available to communities impacted by Hurricane Sally through the Rebuild Florida Hurricane Sally Voluntary Home Buyout Program (VHB). The program reduces the risk of future property loss and recurrent flooding by funding the purchase and re-purposing of residential properties in high flood-risk areas. Applications will be accepted through Friday, April 14, 2023, and additional information is available on the [Rebuild Florida Hurricane Sally VHB webpage](#). [Read More](#)

International Institute of Municipal Clerks (IIMC) News

IIMC 2023 Annual Conference Grants



New this year! The IIMC Conference Grant Program is designed to allow two IIMC members from each of IIMC's eleven regions to attend the 2023 IIMC Annual Conference in Minneapolis, Minnesota, May 14-17, 2023. If awarded a grant, the IIMC Foundation will cover the cost of the conference registration. IIMC members can [click here](#) to visit the IIMC website for more information. **Deadline to apply for these IIMC grants is February 28, 2023.**

[Learn More](#)

IIMC Foundation - Hawaii Trip 2023



Win a week in Hawaii for two, including airfare and hotel!

Sponsored by the IIMC Foundation and American Legal Publishing, this education fundraiser can land you in beautiful Hawaii. It's all for a good cause, furthering clerks' education through scholarships and the IIMC education programs. Purchase tickets for \$20 each and 3 for \$50. The

winner will be selected at the IIMC 2023 Annual Conference in Minneapolis, Minnesota, May 14-17, 2023. To purchase tickets, [click here](#) or click the button below.



Our very own FACC Central West District Director Dawn M. Wright, MMC, FCRM, PHRP, City Clerk, City of Eagle Lake, won the Hawaii trip last year! She will be going to Hawaii very soon. Have a great trip, Dawn!

[Purchase Tickets](#)

Job Openings

Hotel Room Rate Per Night: \$189
Registration opens in April 2023.

FACC Live Webinar, Via Zoom

Records Mitigation and Disposal Part 2
August 3, 2023
2:00 p.m. - 4:00 p.m. ET
\$75 FACC Member/\$100 Non-Members
Registration opens in July.

FACC 2023 Fall Academy, Daytona Beach Shores

October 22-26, 2023
#FACCFall2023
The Shores Hotel
First/Second/Third Year Member Rate: \$400
Advanced (MMC) Member Rate: \$375
Hotel Room Rate Per Night: \$132
Registration opens in August 2023.

FACC Live Webinar, Via Zoom

Leadership
November 9, 2023
2:00 p.m. - 4:00 p.m. ET
\$75 FACC Member/\$100 Non-Members
Registration opens in October.

FACC 2024 Summer Conference and Academy, Kissimmee

June 23-26, 2024
#FACCSummer2024
Embassy Suites by Hilton Orlando Lake Buena Vista South
Member Registration Rate: \$400
Hotel Room Rate Per Night: \$159
Registration opens in April 2024.



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