

# Florida Association of City Clerks

March 12, 2021

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## Message from the President



Warmest Regards,  
Debra R. Buff, MMC  
2020-2021 FACC President  
City Clerk, City of Belle Glade

## Highlight



*We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.*

Today, enjoy reading about **Mary Arguedas, Assistant to the City Clerk, City of Miami Springs.**

I began working for the City of Miami Springs Building Department in April 2016 and transferred to the city clerk's office as assistant to the city clerk in July 2019. In my short time here, I have met some of the most helpful administrators and have fallen in love with the clerk world. It is truly an environment in which teamwork and resilience makes wonders happen. I have a bachelor's degree in public administration from Barry University and I'm currently enrolled in the Master of Public Administration program with a projected graduation date of August 2021. [Read More.](#)

## City and Hotel Change for 2021 Summer Conference and Academy



**We will be in Fort Myers at the beautiful Luminary Hotel!**

June 26-30, 2021  
#FACCSummer2021

**Fort Myers  
Luminary Hotel  
2200 Edwards Dr, Fort Myers, FL 33901**

Room Rate: \$169 per night

Member Rate: \$350 approximately

Attendee registration will open in April and additional information will be provided at that time.

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On March 1st, the FACC Board of Directors was notified that FACC staff received a call from the PGA National Hotel in Palm Beach Gardens advising their hotel was under construction and due to unforeseen delays the meeting space, and possibly sleeping rooms, would not be available to accommodate the FACC Summer Conference and Academy in June.

**Fortunately, the Luminary Hotel in Fort Myers is available for the exact same dates (June 26-30, 2021) and the room rate will be the same as in Palm Beach Gardens (\$169 per night).**

While we are disappointed that we will not be in Palm Beach Gardens in June, we look forward to meeting in Fort Myers. The Luminary Hotel is a brand new facility (as of September 2020) and it will be an excellent venue for our event!

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**Important safety information:** Depending upon participation and attendance, the hotel may not be able to accommodate physical distancing during all sessions. Face masks will be required and you will receive some face masks in your welcome bag. Daily temperature checks will be required. Hand sanitizing stations will be available throughout the hotel. If you have tested positive for COVID-19 within ten days prior to the event, been in contact with someone who tested positive for COVID-19 within ten days prior to the event, or you are showing COVID-19 symptoms, we ask you to stay at home and not attend the event; if you need to cancel after the cancellation deadline (for one of the stated reasons) you will be required to cancel in writing in order to be entitled to a refund less a \$25 administration fee. If the in-person event is cancelled by the FACC due to concerns regarding COVID-19, all registration fees will be refunded in full. We want to ensure everyone who attends our event remains safe and healthy.

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## Member News

### Retirement



Town Clerk Marlene Siegel, CMC, Town of Bay Harbor Islands, retired on February 22nd. She joined FACC on April 10, 2002.

Congratulations, Marlene!

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## Retirement



FACC Central West Director and City Clerk Angie Guy, MMC, City of Dade City, presented Assistant City Clerk Kelly Marcoux, MMC, City of Bushnell, with her retirement resolution on March 1st. Kelly joined FACC on July 16, 1996.

Congratulations, Kelly!

Pictured left to right: Assistant City Clerk Kelly Marcoux, MMC, City of Bushnell and City Clerk Christina Dixon, CMC, City of Bushnell



Pictured left to right: City Clerk Angie Guy, MMC, City of Dade City and Assistant City Clerk Kelly Marcoux, MMC, City of Bushnell

## FACC Webinar



## Public Records Case Law

Thursday, March 18, 2021  
Time: 2:00 p.m. - 4:00 p.m. ET  
Via GoToTraining

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**Registration ends Tuesday, March 16, 2021.**

**FACC Members: \$75**  
**Non-Members: \$100**

Frequently, courts are called on to determine the appropriate application of Florida's public records laws when the text of a statute does not provide a clear answer. Public records cases are litigated in Florida's trial courts every day, and some result in decisions from higher courts that give meaning and contour to those statutes. Many of these decisions help to guide lawful and appropriate responses to future public records requests by providing clarity and predictability when similar factual circumstances present themselves. On the other hand, some decisions create confusion and unpredictability. In both cases, municipal clerks must be aware of the present state of the case law in order to effectively discharge their duties as records custodians. This webinar discusses the most important decisions recently issued by Florida courts in the area of public records law and how those decisions will affect municipal clerks moving forward.

Presenter: Jay Daigneault, Esq., B.C.S., Managing Partner, Trask Daigneault LLP

Moderator: Robert E. Lee, DPA, ICMA-CM, Assistant Professor, MPA Program Coordinator, Florida Gulf Coast University and Executive Director, Center for Florida Local Government Excellence, The John Scott Dailey Florida Institute of Government

***This program has been approved by IIMC for 2 hours (1 point) of CMC/MMC credit. A completed Ideas to Action (ITA) form is required to receive education credit.***

[Register Now](#)

**FACC Awards**



### **Calling all FACC members to nominate a municipal clerk!**

The Awards & Scholarship Committee would like to encourage FACC members to nominate a municipal clerk that has demonstrated outstanding qualities in the clerk profession. The FACC offers annual award opportunities to recognize the commendable efforts made by colleagues to improve and advance the clerk profession. **Please take the time to submit an application to honor a municipal clerk's dedication to this important role in municipal government.**

#### **Clerk of the Year Award**

This award recognizes and honors an FACC member whose accomplishments have made a significant contribution in raising the professional status, image or education of the municipal clerk profession. [Download Nomination Form](#)

#### **Robert N. Clark Award**

This award recognizes a Florida clerk for having promoted and advanced the ideas and goals of the profession by actively participating in the improvement of municipal government. [Download Nomination Form](#)

**Submit your nomination forms by March 31, 2021 to:**  
**Awards & Scholarships Chair and City Clerk Mario Bataille, CMC, City of Miami Gardens, [mbataille@miamigardens-fl.gov](mailto:mbataille@miamigardens-fl.gov) (do not send forms to the FACC office).**

## **FACC Committee Sign-Up**



### **Would you like to serve on an FACC committee?**

Now is the time to sign-up to serve on a committee. FACC committees for the 2021-2022 fiscal year will be appointed in June of 2021.

**Please click the Sign-Up Now button below and select your top three committees.**

For more information about the duties and responsibilities of FACC committees, [click here](#).

**Sign-up no later than June 30, 2021.**

Questions? Contact [facc@flcities.com](mailto:facc@flcities.com).

[Sign-Up Now](#)

## Job Openings



[Browse](#) current job openings.

## Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

### **CMC Recognition, City of Edgewood, City Hall**

March 16, 2021

6:30 p.m. ET

405 Bagshaw Way

Edgewood, FL 32809

FACC Central East Director and Town Clerk Patricia J. Burke, MPA, MMC, Town of Palm Shores, will present Deputy City Clerk Sandra J. Riffle, CMC, City of Edgewood, with her CMC pin and plaque.

### **Retirement Resolution Presentation, Cutler Bay**

March 17, 2021

7:00 p.m. ET

Town of Cutler Bay Council Meeting

Town Hall Council Chambers

10720 Caribbean Boulevard, Suite 105

Cutler Bay, FL 33189

FACC South District Director and Town Clerk Sandra N. McCready, MMC, Town of Surfside, will present Town Clerk Debra E. Eastman, MMC, Town of Cutler Bay, with her retirement resolution.

### **FACC Webinar: Public Records Case Law, via GoToTraining**

March 18, 2021

2:00 p.m. - 4:00 p.m. ET

[Register Now](#)

### **Municipal Clerks Week**

May 2-8, 2021

#MuniClerks

#MuniClerks2021

Toolkit Available Soon!

### **75th Annual IIMC Conference, Grand Rapids, MI**

Embrace the Rapids: Maneuvering in a Changing World

May 9-13, 2021

### **2021 Summer Conference and Academy, Fort Myers**

June 26-30, 2021

#FACCSummer2021

Fort Myers, Luminary Hotel

Room Rate: \$169 per night

Member Rate: \$350 approximately

### **2021 Fall Academy, The Shores Hotel, Daytona Beach Shores**

October 17-21, 2021

#FACCFall2021

Room Rate: \$129 per night

Member Rate: \$400 approximately



[Find us on Facebook.](#)



**Florida Association of  
City Clerks**

[www.floridaclerks.org](http://www.floridaclerks.org)

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