

Florida Association of City Clerks

March 15, 2024

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Message from FACC President



Sincerely,
Angie Guy, MMC
2023-2024 FACC President
City Clerk, City of Dade City

Member Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about Records Manager April Manning from the City of Hallandale Beach.

I have nineteen years of records management experience. I started my career in 2005 as a Records Clerk with the Fort Lauderdale Police Department Records Unit and in 2008 I started working with the Miami Gardens Police Department Records Unit as a Records Clerk. During my tenure at Miami Gardens Police Department, I was promoted to Records Supervisor in 2016 and held that position until November 14, 2022. I began working with the City of Hallandale Beach City Clerk's office on November 15, 2022 as the Records Manager. [Read More](#)

Sign Up for FACC Committees 2024-2025



Would you like to serve on an FACC Committee?

Now is the time to sign up!

FACC committees for the 2024-2025 fiscal year will be appointed in June 2024.

IMPORTANT: The sign up for serving on the 2025 International Institute of Municipal Clerks (IIMC) Region III Conference Host Committee ends March 31, 2024 and these committee members will be appointed after March 31, 2024. This committee is for the 2025 IIMC Region III Conference that FACC is hosting in Orlando January 6-10, 2025.

[Click here](#) to sign up and select your top three committees.

**Sign Up Deadline for 2025 IIMC Region III Conference Host Committee:
March 31, 2024**

**Sign Up Deadline for All Other Committees:
June 30, 2024**

For more information about the duties and responsibilities of FACC committees, [click here](#).

Questions? Contact facc@flcities.com.

Committee Sign Up

FACC Awards



Submit your nomination forms by March 31, 2024!

The Awards & Scholarships Committee would like to encourage FACC members to nominate a Municipal Clerk that has demonstrated outstanding qualities in the Clerk profession. The FACC offers annual award opportunities to recognize the commendable efforts made by colleagues to improve and advance the Clerk profession.

Please take the time to submit an application to honor a Municipal Clerk's dedication to this important role in municipal government!

CLERK OF THE YEAR AWARD

This award recognizes and honors an FACC member whose accomplishments have made a significant contribution in raising the professional status, image or education of the Municipal Clerk profession.

[Download Nomination Form](#)

ROBERT N. CLARK MEMORIAL AWARD

This award recognizes a Florida Clerk for having promoted and advanced the ideas and goals of the profession by actively participating in the improvement of municipal government.

[Download Nomination Form](#)

Send your forms to FACC Awards/Scholarships Committee Chair Vivian Mendez, MMC, Town Clerk, Town of Lake Park, at vmendez@lakeparkflorida.gov AND to the FACC Administrative Office facc@flcities.com.

Questions? Please contact Awards/Scholarships Committee Chair Vivian Mendez, MMC, at vmendez@lakeparkflorida.gov.

FACC Awards

Job Openings



[Click here](#) to browse current job openings on the FACC website.

Upcoming Events

To view a list of all upcoming events, [click here](#).

Recognition Presentation, Mulberry

March 19, 2024

6:00 p.m. ET

Location: City of Mulberry City Hall

104 S Church Avenue

Mulberry, FL 33860

Dawn M. Wright, MMC, FCRM, PHRP, City Clerk, City of Eagle Lake, Past FACC Central West District Director, will present City Clerk Jenn Garcia, CMC, City of Mulberry, with her CMC pin and certificate.

FACC Budget/Board of Directors Meetings, Orlando

April 26, 2024

Budget Meeting 10:00 a.m. ET

Board Meeting 11:00 a.m. ET

Recognition Presentation, Naples

May 1, 2024

8:30 a.m. ET

Location: City of Naples Council Chamber

735 8th Street South

Naples, FL 34102

City Clerk Patricia L. Rambosk, MMC, City of Naples, will present Deputy City Clerk Jessica Hernandez, CMC, City of Naples, with her CMC pin and certificate.



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facc@flcities.com

800.342.8112

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