

Florida Association of City Clerks

March 19, 2021

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Message from the President



“Nothing is impossible, the word itself says “I’m possible!” Audrey Hepburn

I had to read this quote more than once before the light bulb came on and when it did, I said "Yeah Babe, I am possible!" Guess what, so are you!!!!

When using possible as an adjective it means we exist, we achieve, we have potential, we develop, we are accomplished! Yes, we are all this and more. Keep your eyes looking to the future, keep your heart close to those you love, keep your mind uncluttered of things you cannot change and never look back, except for those fond memories.

*Warmest Regards,
Debra R. Buff, MMC
2020-2021 FACC President
City Clerk, City of Belle Glade*

Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about **Richard W. Kohler, Deputy Clerk/Treasurer, Town of Malabar.**

Being a member of the FACC gives me a great sense of community. During these trying COVID-19 times, it is easy to feel alone and overwhelmed by the almost daily changes to processes and procedures of local governments. It is wonderful to read the newsletters and updates and see that all across the state, fantastic municipal clerks are overcoming the challenges brought on by this pandemic together. I have worked as the

deputy clerk for the Town of Malabar for almost two years. Before this position, I held the positions of medium equipment operator for the Town of Malabar's Public Works Department and the town's special projects manager. [Read More.](#)

Member News

Retirement



City Clerk Karen A. Phillips, CMC, City of Port St. Lucie, will be retiring on April 23rd. She has been city clerk for 18 years and in the city clerk's office for 27 years. She joined FACC on December 28, 1999.

Congratulations, Karen!

Recognition



On March 16, FACC Central East Director Patricia J. Burke, MPA, MMC, Town Clerk, Town of Palm Shores, presented Sandra J. Riffle, CMC, Deputy Clerk, City of Edgewood, with her CMC pin and plaque.

Pictured left to right: Town Clerk Patricia J. Burke, MPA, MMC, Town of Palm Shores; Deputy Clerk Sandra J. Riffle, CMC, City of Edgewood; City Clerk

Bea L. Meeks, MMC, CPM, CBTO, City of Edgewood and Mayor John Dowless, City of Edgewood.

Congratulations, Sandra!

FACC Awards



Calling all FACC members to nominate a municipal clerk!

The Awards & Scholarship Committee would like to encourage FACC members to nominate a municipal clerk that has demonstrated outstanding qualities in the clerk profession. The FACC offers annual award opportunities to recognize the commendable efforts made by colleagues to improve and advance the clerk profession. **Please take the time to submit an application to honor a municipal clerk's dedication to this important role in municipal government.**

Clerk of the Year Award

This award recognizes and honors an FACC member whose accomplishments have made a significant contribution in raising the professional status, image or education of the municipal clerk profession. [Download Nomination Form](#)

Robert N. Clark Award

This award recognizes a Florida clerk for having promoted and advanced the ideas and goals of the profession by actively participating in the improvement of municipal government. [Download Nomination Form](#)

Submit your nomination forms by March 31, 2021 to:

Awards & Scholarships Chair and City Clerk Mario Bataille, CMC, City of Miami Gardens, mbataille@miamigardens-fl.gov (do not send forms to the FACC office).

Job Openings



[Browse](#) current job openings.

Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

FACC Board of Directors Meeting, Via Zoom

March 25, 2021
10:30 a.m. ET

Municipal Clerks Week

May 2-8, 2021
#MuniClerks
#MuniClerks2021
Toolkit Available Soon!

75th Annual IIMC Conference, Grand Rapids, MI

Embrace the Rapids: Maneuvering in a Changing World
May 9-13, 2021

2021 Summer Conference and Academy, Fort Myers

June 26-30, 2021
#FACCSummer2021
Fort Myers, Luminary Hotel
Room Rate: \$169 per night
Member Rate: \$350 approximately

2021 Fall Academy, The Shores Hotel, Daytona Beach Shores

October 17-21, 2021
#FACCFall2021
Room Rate: \$129 per night
Member Rate: \$400 approximately



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City Clerks**

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