

Florida Association of City Clerks

March 25, 2022

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Message From FACC President



Have you ever been afraid to make a mistake – or once you've made a mistake you try to cover it up because you are worried or concerned about any potential outcome? While it can be hard to rebuild confidence after making an error, some of the best learning tools

are from the mistakes that have been made. The key is not to let any mistakes make you afraid to move forward.

Think about the big picture... what will you do differently? What have you learned? And, as Dale Carnegie teaches, what is the worst that can happen?

Learning from your mistakes is one thing. Moving forward and putting in place what you have learned is what's most important.

"Never Stop Learning"

Sincerely,
Stacey Johnston, MMC
2021-2022 FACC President
City Clerk, City of Holmes Beach

Member Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about Deputy Clerk Tawanna W. Smith, MPA, CMC, City of Riviera Beach.

What does it mean to me to be a member of the FACC? During the height of the pandemic, the FACC webinars and virtual classes provided me with a sense of normalcy. It was then that I experienced the sisterhood and comrade of the FACC. [Read More](#)

FACC Celebrates 50 Years



As we continue to celebrate FACC's 50th anniversary, please ask your municipal council or commission to adopt a resolution or proclamation celebrating our anniversary. Having this information before your council/commission for consideration will provide education regarding FACC for your elected officials, as well as the citizens of your municipality. And, it will help continue the celebration of our 50th year. We are all very proud of our professional association and the enrichment our membership provides for our

daily lives; let's celebrate that and help our municipal officials understand the importance of this membership to our offices through continuing professional development. [Click here](#) for a sample resolution.

Be sure to send a copy of your resolution/proclamation to FACC staff at facc@flcities.com.

Thank you to the following municipalities who have submitted a resolution or proclamation:

- Town of Astatula
- City of Belle Glade
- City of Bradenton Beach
- City of Clewiston
- City of Eagle Lake
- Town of Highland Beach
- City of Holmes Beach
- City of Indian Harbour Beach
- Town of Longboat Key
- City of Mulberry
- City of Niceville
- City of Palm Beach Gardens
- Town of Palm Shores
- City of Stuart
- Village of Tequesta
- City of Wilton Manors

Member News

CMC Certifications



The following FACC members earned their CMC certification:

Keri O'Brien, Deputy City Clerk, City of Key West

Congratulations!

2022 FLC Home Rule Heroes

The FACC is proud to honor our Home Rule Heroes! Congratulations on this impressive recognition from the Florida League of Cities (FLC).

This recognition was presented for their tireless efforts to help protect the Home Rule authority of municipalities during the 2022 regular legislative session.



Debra R. Buff, MMC
City Clerk
City of Belle Glade
FACC Past President 2020-2021



Judy Meyers, CMC
City Clerk/Public Information
Specialist
City of New Port Richey



**Dawn M. Wright, MMC, FCRM,
PHRP**
City Clerk
City of Eagle Lake
FACC Central West
District Director

Miami-Dade County Municipal Clerks Association



The Miami-Dade County Municipal Clerks Association (MDMCA) held their meeting on February 25th at the Coral Gables Historical Museum. During the meeting, Coral Gables' City Clerk Billy Y. Urquia, MMC, and North Miami Beach's City Clerk Andrise Bernard, MMC, were recognized for earning their Master Municipal Clerk (MMC) certifications. FACC South District Director Elizabeth Garcia-Beckford, MMC, was in attendance to celebrate and to convey her congratulations on this great achievement.

Pictured (from left to right): City Clerk Nkenga A. Payne, CMC, City of South Miami; Operational Services Coordinator Yolande Davis, CMC, City of Coral Gables; FACC South District Director/City Clerk Elizabeth Garcia-Beckford, MMC, City of North Lauderdale; Deputy Town Clerk Jenny DiGiacomo, Town of Medley; Village Clerk Shantay J. Dabney, CMC, Village of Biscayne Park; Village Clerk, Ysabely Rodriguez, MPA, CMC, Miami Shores Village; Operational Services Assistant Cynthia L. Garcia, City of Coral Gables; Sr. Administrative Analyst Desiree Liguori, CMC, City of Coral Gables; City Clerk Mario Bataille, CMC, City of Miami Gardens; Nelfa Rabagh-Garcia, Miami Dade Elections; Administrative Assistant Susan DaCosta, City of Coral Gables; Karol Largaespada, Miami Dade Elections; Elizabeth Prieto, Miami Dade Elections; Deputy City Clerk Jennifer Garcia, MMC, City of Doral; City Clerk Billy Y. Urquia, MMC, City of Coral Gables; Advisory Board Coordinator Juanita Cruz, City of Doral; Assistant to Town Clerk Jessenia Monge, Town of Cutler Bay; Deputy City Clerk Juan D. Garcia, CMC, City of Miami Springs; Deputy Town Clerk Daniel Goldberg, Town of Cutler Bay; Town Clerk Mauricio Melinu, Town of Cutler Bay; Former Village Clerk Elora R. Riera, MMC, North Bay Village; City Clerk Andrise Bernard, MMC, North Miami Beach; Village Clerk Jocelyn B. Koch,

Village of Key Biscayne; Agenda Coordinator Imelys Sansores, CMC, City of Coral Gables; Village Clerk Priscilla Torres, CMC, Village of Pinecrest; Village Clerk Missy Arocha, MPA, Village of Palmetto Bay; Village Clerk Roseann Prado, CMC, Village of Indian Creek; City Clerk Erika Gonzalez-Santamaria, MMC, City of Miami Springs; and City Clerk Connie Diaz, MMC, City of Doral.

Polk County City Clerks Association



The Polk County City Clerks Association met on March 16th at Lang's Taste of Florida Café in Haines City.

Pictured on the left row (from left to right): City Clerk Linda Bourgeois, MMC, City of Lake Alfred; FACC Central West District Director/City Clerk Dawn M. Wright, MMC, FCRM, PHRP, City of Eagle Lake; Deputy City Clerk Deborah M. Cason, MMC, City of Lakeland; Office Support Assistant Heather Bradman, City of Lakeland; and Polk County City Clerks Association Secretary/Town Clerk/ Assistant Town Manager/Human Resources Manager Jennifer Paige Denson-Garcia, Town of Dundee.

Pictured on the right row (from left to right): CGN Certified Grant Writer, John Porter, PhD, M.Ed.; City Clerk Jeffrey E. Brown, City of Auburndale; and Polk County City Clerks Association Vice President/City Clerk Jennifer Nanek, CMC, City of Lake Wales.

FACC Awards



Don't Miss the Opportunity to Nominate Award Recipients!

**Message from Awards & Scholarships Committee Chair
Scott Lynn Kelly, MMC
City Clerk, City of Sanibel**

The Awards & Scholarship Committee is accepting nominations for:

- FACC Clerk of the Year
- Robert N. Clark Award

Both are offered through the FACC. Please take advantage of this great opportunity to submit your nominations for the following:

FACC Clerk of the Year – to recognize and honor an FACC member whose accomplishments have made a significant contribution in raising the professional status, image or education of the municipal clerk profession within the previous 12-month calendar year, ending December 31, 2021.

Nominees must be a municipal clerk with membership in FACC for at least three years. A letter of nomination and two additional letters of support from other individuals, each limited to two double-spaced typed pages, which specifically address nominees' significant contributions or provided outstanding service to FACC, to the municipal clerk profession, and to their municipality in the areas of Leadership, Community Relations, Involvement in Professional Association, and/or Innovation.

Robert N. Clark Award – to recognize and honor a City Clerk who has significantly promoted and advanced the ideas and goals of the City Clerk profession by actively participating in the improvements of municipal government in the state and local community over the last five years.

Applicant must be a City Clerk, a member of FACC/IIMC or retired, but active in FACC. No member of the FACC Board of Directors or selection committee is eligible for nomination. Nominations may be made by a fellow FACC member or municipality which the clerk is/was employed and submitted to the Chair of the Awards and Scholarships Committee.

**Submit applications for either award by 5 p.m., Thursday, March 31, 2022, directly to the Awards and Scholarship Chair, Scotty Lynn Kelly at scotty.kelly@mysanibel.com.
(Reminder: do not send to the FACC Office).**

[Click here](#) to view the Awards information located on the FACC website.

FACC Clerk of the Year: [Nomination form](#)
Robert N. Clark Award: [Nomination form](#)

Legislative Committee Update



**FACC Legislative Committee Chair
Deputy Town Clerk Savannah Cobb, CMC
Town of Longboat Key**

To view the current list of bills signed by the Governor, [Click Here](#)

International Institute of Municipal Clerks (IIMC) News

2022 IIMC Voting Ballots



If you are a member of the International Institute of Municipal Clerks (IIMC), on March 7th you should have received your 2022 IIMC Official Voting Ballot for IIMC Vice President. If you did not receive a ballot, please look in your spam/junk folder first, then contact IIMC by emailing Janis Daudt at janis@iimc.com.

Voting ends today, March 25th.

Be sure to submit your ballot today. Your vote counts!

The IIMC Vice President Candidates are listed below. The elected candidate will serve a four-year commitment on the Executive Committee as your IIMC Vice President (2022-2023), IIMC President-Elect (2023-2024), IIMC President (2024-2025), and IIMC Past President (2025-2026).



Janice Bates, MMC
Tipp City, Ohio



Lisa Garcia, MMC
Florence, Arizona



Diane Pflugfelder, MMC
Liberty Township,
New Jersey

IIMC 76th Annual Conference – Region III Dinner



**May 22-25, 2022
Little Rock, Arkansas**

There are still seats available for the Region III Dinner! This dinner will be held during the conference. If you are an IIMC member from Region III (Alabama, Florida, Georgia, North Carolina and South Carolina) please sign up for the dinner; it will be a special evening of food and fellowship.

[Click here](#) to register for the Region III Dinner. Note: In order to reserve your seat, your payment must be sent to IIMC Region III Director/City Clerk Camilla G. Pitman, MMC. Once you put your payment in the mail, please email Camilla at cpitman@greenvillesc.gov to advise her you have mailed your payment and ask her to hold your seat.

Still need to register for the IIMC 76th Annual Conference? [Click here](#) to register.

Job Openings



[Click here](#) to browse current job openings on the FACC website.

Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

FACC Live Webinar: Best Practices for Charter Reviews, Via Zoom

April 14, 2022

2:00 p.m. - 4:00 p.m. ET

Register By: April 13, 2022

[Register Now](#)

FACC Central West District Athenian Dialogue, Via Zoom

Failure Is Not An Option - Book by Gene Kranz

April 20, 2022

9:00 a.m. - 4:00 p.m. ET

Cost: \$100

[Register Now](#)

FACC Budget/Board of Directors Meeting, Orlando

April 29, 2022

FLC University

Budget Meeting 10:00 a.m. ET

Board Meeting 11:00 a.m. ET

53rd Annual Municipal Clerks Week

May 1-7, 2022

#MuniClerks #MuniClerks2022

[Download Toolkit](#)

IMC 76th Annual Conference, Little Rock, AR

May 22-25, 2022

[Learn More](#)

FACC 2022 Summer Conference and Academy, Orlando

June 19-22, 2022

#FACCSummer2022

Renaissance Orlando at SeaWorld

Member Registration Rate: \$400

Hotel Room Rate Per Night: \$179

Registration opens in April.

FACC 2022 Fall Academy, Lake Mary

October 9-13, 2022

#FACCFall2022

Orlando Marriott Lake Mary Hotel

Member Registration Rate: \$400

Hotel Room Rate Per Night: \$149

Registration opens in August.



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Florida Association of
City Clerks

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