

Florida Association of City Clerks

May 10, 2024

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Message from FACC President



Sincerely,

**Angie Guy, MMC
2023-2024 FACC President
City Clerk, City of Dade City**

Member Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about Records Management Specialist Shawn Craddock from the City of Pinellas Park.

I joined FACC in March of this year. Being a member of the FACC means having access to training classes and knowledgeable people in the field; I am looking forward to learning as much as possible. [Read More](#)

Member News

MMC Certifications

The following FACC member has earned their MMC certification.

Congratulations!

- City Clerk Denise A. Gibbs, MMC, City of Miramar

Recognition Presentation, Kissimmee



On May 7, FACC Central East District Director Gwen Peirce (pictured on the left), MPA, CMC, City Clerk, City of Satellite Beach, presented Deputy City Clerk Tameara R. Crespo

(pictured on the right), CMC, City of Kissimmee , with her CMC pin and certificate, at the Kissimmee City Commission Meeting.

Congratulations, Tameara!

Recognition Presentation, Naples



On May 1, FACC Southwest District Director Scotty Lynn Kelly (pictured on the left), MMC, CGSP, City Clerk, City of Sanibel, presented Deputy City Clerk Jessica Hernandez (pictured on the right), CMC, City of Naples, with her CMC pin and certificate, at the Naples City Council Meeting.

Congratulations, Jessica!



Pictured above, top row (left to right), members of the Naples City Council: Council Member Bill Kramer, Council Member Beth Petrunoff, Vice Mayor Terry Hutchison, Council Member Ray Christman, Council Member Berne Barton, and Council Member Linda Penniman. Pictured above, bottom row (left to right): City Clerk Mike Sheffield, CPM, City of Bonita Springs; City Clerk Joan Taylor, City of Marco Island; FACC Southwest District Director Scotty Lynn Kelly, MMC, CGSP, City Clerk, City of Sanibel; Mayor Teresa Heitmann, City of Naples; Deputy City Clerk Jessica Hernandez, CMC, City of Naples; and City Clerk Patricia Rambosk, MMC, City of Naples.

New FACC Members in April

Jane Garcia
Town Clerk
Town of Orchid

Jertoyia Russell

Executive Assistant
City of Gainesville

Yonique Watkins
Deputy City Clerk
City of West Palm Beach

2024 Professional Municipal Clerks Week

Professional Municipal **CLERKS WEEK**

May 5-11, 2024

#MuniClerks #MuniClerks2024

As Municipal Clerks Week comes to an end, we wish to thank all FACC members for all you do for your local government! We hope you have enjoyed "your" week!

Municipalities and regional associations around the state have been celebrating Clerks Week May 5-11, 2024. Check out the below pictures and proclamations from around the state!

If you have not yet submitted information about your celebration (i.e., proclamations, celebrations, photos, etc.) please email them to [FACC staff](#).

- [City of Belleair Bluffs](#)
- [City of Brooksville](#)
- [City of Dade City](#)
- [City of Eagle Lake](#)
- [City of Gainesville](#)
- [Town of Indian River Shores](#)
- [City of Kissimmee](#)
- [City of Lake City](#)
- [City of Leesburg](#)
- [Town of Longboat Key](#)
- [City of Naples](#)
- [City of Newberry](#)
- [City of New Port Richey](#)
- [City of North Lauderdale](#)
- [Pinellas County Municipal Clerks Association](#)

- [City of Sanibel](#)
- [Town of Palm Shores](#)

2024 Summer Conference and Academy



June 23-26, 2024

#FACCSummer2024

Early Registration ends May 31, 2024.

Location:

Embassy Suites by Hilton Orlando Lake Buena Vista South
4955 Kyngs Heath Rd, Kissimmee, FL 34746

Room rate is \$159 per night.

Make your hotel reservation no later than May 31, 2024.

[Download Announcement](#)

Did you register for the Know Before You Go Informational Webinar to be held on June 20 at 10:00 a.m. ET via Zoom? [Click here](#) to register via Zoom for this free webinar. Attendance at this webinar is optional. This webinar is not approved for any CMC/MMC points or hours.

Be sure to register for a conference buddy! Is this your first time attending an FACC Summer Conference and Academy? If so, sign up for a conference buddy by contacting FACC Mentoring Committee Chair Quintella L. Moorer, MMC (City Clerk, City of Greenacres) at qmoorer@greenacresfl.gov. A conference buddy will be assigned to you to help you navigate the event and answer any questions you may have. If you have attended past events and would like to serve as a buddy to a new attendee, please contact Quintella.

Donations are needed for the auctions! [Click here](#).

Don't forget to register for Clerks' Night Out! Learn more [here](#) and register [here](#).

Donations are needed for the welcome bags and door prizes! Learn more [here](#).

Questions? Call 850.222.9684 or email facc@flcities.com.

[Register Now](#)

Job Openings



[Click here](#) to browse current job openings on the FACC website.

Upcoming Events

To view a list of all upcoming events, [click here](#).

55th Annual Professional Municipal Clerks Week

May 5-11, 2024

#MuniClerks

#MuniClerks2024

[Download Toolkit](#)

Recognition Presentation, Alachua

May 6, 2024

6:00 p.m. ET

Location: City of Alachua

15100 NW 142 Terrace, Alachua, FL 32615

FACC Northeast District Director LeAnne Williams, MMC, FCRM, Deputy City Clerk, City of Alachua, will present Assistant Deputy City Clerk Diane L. Amendola, CMC, City of Alachua, with her CMC pin and certificate.

Recognition Presentation, Kissimmee

May 7, 2024

6:00 p.m. ET

Location: City of Kissimmee

Kissimmee City Hall

101 Church Street

Kissimmee 34741

FACC Central East District Director Gwen Peirce, MPA, CMC, City Clerk, City of Satellite Beach, will present Deputy City Clerk Tameara R. Crespo, CMC, City of Kissimmee, with her CMC pin and certificate.

Recognition Presentations, Pahokee

May 14, 2024

6:00 p.m. ET

Location: City of Pahokee Commission Meeting

360 E. Main Street

Pahokee FL 33476

FACC Southeast District Director Reneé R. Basel, MMC, Town Clerk, Town of Gulf Stream, will present City Clerk Tijuana L. Warner, MMC, City of Pahokee, with her MMC pin and certificate, and Deputy City Clerk Nylene Clark, CMC, City of Pahokee, with her CMC pin and certificate.

Recognition Presentation, Port of Palm Beach District

May 16, 2024

4:00 p.m. ET

Location: Port of Palm Beach District Commission Meeting

1 E. 11th Street, Suite 600

Riviera Beach FL 33404

FACC Southeast District Director Reneé R. Basel, MMC, Town Clerk, Town of Gulf Stream, will present District Clerk & Senior Manager of Administration Jackelin Machado, MMC, Port of Palm Beach District, with her MMC pin and certificate.

FACC Board of Directors Meeting, Via Zoom

May 23, 2024

10:30 a.m. ET



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