

Florida Association of City Clerks

May 1, 2020

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Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about **Dewitt Nobles, CMC, City Clerk, City of Milton.**

Dewitt Nobles has served as city clerk for the City of Milton for forty-six years, first as an elected clerk and then as an appointed clerk. She has served as one of the longest elected officials in the city. The dedication she has shown to this profession for forty-six years is awe inspiring. What an awesome accomplishment!

Congratulations on your success, Dewitt!

- FACC President Bea L. Meeks, MMC, CPM, CBTO

I have been the city clerk with the City of Milton for forty-six years. Serving the people is a privilege and a learning experience at the same time; no two days are alike.

I am a native of Santa Rosa County. Prior to working as the city clerk, I worked at the Credit Bureau of Milton for twenty-two years. I was elected in September 1974 as the city clerk for the City of Milton and I have served continuously since then. In 2011, I was re-elected for a four-year term. [Read more.](#)

Municipal Clerks Week Toolkit

Municipal Clerks Week
May 3-9, 2020
#MuniClerks #MuniClerks2020

The IIMC is sponsoring the **51st Annual Municipal Clerks Week**, a week-long series of activities aimed at increasing the public's awareness of municipal clerks and the vital services they provide for local government and the community. This week is a celebration and reflection on the importance of the clerk's office.

Please submit information about your celebration (i.e., proclamations, celebrations, photos, etc.) to [FACC staff](#).



Toolkit

To help celebrate clerks week, FACC has put together a [toolkit](#) for Florida clerks. Resources include:

- Content for Social Media Platforms & Websites
- Top Tips for Communicating Municipal Clerk Services
- Social Media – A How To Guide For Citizen Engagement
- Sample Proclamation
- Sample Press Release

[Download Toolkit](#)

Member News

[In Memory](#)

FACC has just recently learned that Joycelyn “Joy” Rene (Townsend) Cochran, CMC, Deputy City Clerk, City of Winter Haven, passed away February 26th after a short 7-month battle with glioblastoma brain cancer.

She worked as a news clerk and journalist for *The Ledger's* East Polk Bureau for over 20 years, until finding her true passion of serving for 13 years as deputy city clerk and records manager for the City of Winter Haven.



Thoughts and prayers are with Joy's family and friends.

2020 Summer Conference and Academy Cancelled



Due to COVID-19 and for the safety of all, the FACC Board of Directors has decided to cancel the FACC 2020 Summer Conference and Academy scheduled for June 21-24, 2020 in Palm Beach Gardens.

The Board will be reviewing the possibility of future virtual sessions, as well as virtual options for holding the annual business meeting (where any by-law changes will be presented as well as the new slate of officers will be voted in). The membership will be notified regarding future details on these items.

If you have any questions, contact facc@flcities.com.

Coronavirus Resources



Resources

FACC has created a web page dedicated to resources for you regarding the Coronavirus (COVID-19). [View Resources.](#)

We've collected information on what other FACC members are doing in their municipalities in response to COVID-19. Read below for some of these important questions and answers.

- [Renewal of Governor's Order on Public Meetings](#)
- [Closed Captioning](#)

- [Public Works](#)
- [Newsletters](#)
- [Advertisement for Virtual City Council Meeting](#)
- [Utility Payments and Payment Plans](#)
- [Essential Employee Letter](#)
- [Video Conferencing](#)
- [Great news on virtual meetings](#)
- [Elections-Public Facilities Polling Locations](#)
- [Cemeteries and Funerals- If Quarantined](#)
- [Moratorium on Utility Shut Offs](#)
- [First Coronavirus Response Act H.R. 6201](#)
- [Employees and Leave for Children](#)
- [Closing Lobbies and Altered Hours](#)
- [Commission Meetings Regularly Scheduled](#)
- [Payment Lobbies and Utilities](#)
- [What are you doing in your municipality?](#)
- [Pandemic Emergency Plan](#)

Job Openings



[Browse current job openings.](#)

Upcoming Events

Municipal Clerks Week

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2020 Fall Academy, Marriott Lake Mary, Orlando

October 18-22, 2020

#FACCFall2020

Room Rate: \$149 per night

Member Rate: \$400 approximately

2021 Fall Academy, The Shores Hotel, Daytona Beach Shores

October 17-21, 2021

#FACCFall2021

Room Rate: \$129 per night

Member Rate: \$400 approximately



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**Florida Association of
City Clerks**

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