

Florida Association of City Clerks

November 12, 2021

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Message from the FACC President



"Never Stop Learning"

Sincerely,
Stacey Johnston, MMC
2021-2022 FACC President
City Clerk, City of Holmes Beach

Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about Roseann Prado, CMC, Village Clerk, Village of Biscayne Park.

I can always count on the wonderful clerks from the FACC and the Miami-Dade County Municipal Clerks Association (MDCMCA), who I utilize and are my most reliable source of direction throughout my career. I became a member of the FACC in 2010 and started participating in the meetings and conferences with a goal to become a CMC; I earned my CMC in 2017. I am currently working towards my MMC.

[Read More](#)

Member News

Retirement



City Clerk Dewitt Nobles, CMC, City of Milton, is retiring in December.

She has been with the City of Milton over 47 years.

Dewitt became an FACC member on May 5, 1989. She earned her CMC on November 29, 2002.

Congratulations on your retirement, Dewitt!

Retirement



City Clerk Maria T. Waldrop, MMC, City of Maitland, is retiring November 30th, 2021.

Maria joined FACC on September 11, 2003. She earned her CMC on November 30, 2005 and her MMC on August 30, 2011.

Congratulations on your retirement, Maria!

Promotion



Maryanne Schrader, MMC, MA, has been promoted to City Clerk for the City of Crestview.

Congratulations, Maryanne!

Palm Beach County Municipal Clerks Association

New officers were recently installed for the Palm Beach County Municipal Clerks Association (PBCMCA):

President

Lakisha Q. Burch, MSL, MMC
Town Clerk, Town of Loxahatchee Groves

Vice President

Renee Basel, CMC
Deputy Town Clerk, Town of Gulfstream

Secretary

Karla Armstrong
Town Clerk, Town of Ocean Ridge

Treasurer

Laura Cahill, CMC
Town Clerk, Town of Jupiter

Immediate Past President

Caitlin E. Copeland, CMC
Town Clerk, Town of Juno Beach



Pictured above (left to right): FACC Past President/Village Clerk Chevelle D. Addie, MMC, Village of Wellington, installed Town Clerk Lakisha Q. Burch, MSL, MMC, Town of Loxahatchee Groves, as PBCMCA President.



Pictured above (left to right): Town Clerk Caitlin E. Copeland, CMC, Town of Juno Beach; Town Clerk Lakisha Q. Burch, MSL, MMC, Town Clerk, Town of Loxahatchee Groves; Deputy Town Clerk Renee Basel, CMC, Town of Gulfstream; FACC Southeast District Director/Town Clerk Lanelda D. Gaskins, MPA, MMC, FCRM, Town of Highland Beach; City Clerk Kristen A. Puhalainen, CMC, City of Atlantis; Town Clerk Karla Armstrong, Town of Ocean Ridge; Town Clerk Laura Cahill, CMC, Town of Jupiter; and Assistant Village Clerk Kelly I. Avery, Village of Wellington.

FACC Live Webinar



Hiring and Interviewing: Best Practices
Thursday, November 18, 2021
Time: 2:00 p.m. - 4:00 p.m. ET
Via Zoom

Registration ends November 17, 2021.

FACC Members: \$75

Non-Members: \$100

To register, [click here](#) or click the button below.

Given the length of time it takes to advertise for a vacant position, complete the hiring process, and then train a new employee, you want to make sure your selection is the right one from the start! If you are tired of hiring an employee to find out later that the behaviors you needed for that position just weren't there, then register today for this interactive webinar. The session will highlight acceptable and unacceptable questions, provide a structured process for conducting interviews, share best practices and provide sample behavioral interview questions. Given all we are facing these days, new strategies for conducting virtual interviews will also be introduced.

Speaker: Ronnie Glotzbach, M. Ed., Bach Training and Development Corp.

Moderator: Robert E. Lee, DPA, ICMA-CM, Assistant Professor, MPA Program Coordinator, Florida Gulf Coast University and Executive Director, Center for Florida Local Government Excellence, The John Scott Dailey Florida Institute of Government

This program has been approved by IIMC for 2 hours (1 point) of CMC/MMC credit. A completed Ideas to Action (ITA) form is required to receive education credit. The Zoom link will be emailed to you approximately 2-3 days before the webinar. The education curriculum for both the CMC and MMC session content was developed, reviewed and approved by the Florida Institute of Government at Florida State University as an IIMC-approved institute, in cooperation with the FACC Professional Education Committee and Board of Directors.

REGISTER NOW

Job Openings



[Click here](#) to browse current job openings on the FACC website.

Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

FACC Live Webinar, Zoom

Hiring and Interviewing: Best Practices

November 18, 2021

2:00 p.m. - 4:00 p.m. ET

Registration ends November 17th.

[Register Now](#)

FACC Board of Directors Meeting, Zoom

December 2, 2021

10:30 a.m. ET

Retirement Resolution Presentation, Crestview

December 13, 2021

6:00 p.m. CT

Location:

City of Crestview

Council Chambers at City Hall

198 Wilson North

Crestview, FL 32536

FACC Northwest Director Leslie Guyer, CMC, City Clerk, City of Gulf Breeze, will present Elizabeth M. Roy, City Clerk, City of Crestview, with her retirement resolution.

Retirement Resolution Presentation, Milton

December 14, 2021

5:30 p.m. CT

Location:

City of Milton

City Council Chambers

6738 Dixon Street, Milton Florida 32570

FACC Northwest District Director Leslie Guyer, CMC, City Clerk, City of Gulf Breeze, will present Dewitt Nobles, CMC, City Clerk, City of Milton, with her retirement resolution.

Recognition Presentation, Brooksville

December 20, 2021

7:00 p.m. ET

City of Brooksville, 201 Howell Ave, Brooksville, FL 34601

FACC Central West Director Dawn M. Wright, MMC, FCRM, PHRP, City Clerk, City of Eagle Lake, will present Lisa Morris, MMC, Deputy City Clerk, City of Brooksville, with her MMC pin and plaque.

2022 IIMC Region III Conference, Huntsville, AL

February 1-4, 2022

The Westin at Bridgestreet



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City Clerks**

www.floridaclerks.org

facc@flcities.com

(800) 342-8112

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Tallahassee, FL 32301

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