

Florida Association of City Clerks

November 4, 2022

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From FACC President



Please note: There will not be a weekly Newsletter on Friday, November 11th in honor of Veterans Day.

Sincerely,
Cheryl A. Mooney, MPA, MMC
2022-2023 FACC President
City Clerk, City of Temple Terrace

Member Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about Assistant City Clerk Eric Popham, City of West Melbourne.

I began working with the City of West Melbourne in 2018 as the Records Technician and in 2021 transitioned to the position of Assistant City Clerk. Prior to that, I had a successful twenty-year career with the U.S. Air Force; as well as several years with the Brevard County School Board as an Elementary School Bookkeeper. [Read More](#)

Member News

Retirement



City Clerk Debra Thomas, CMC, City of Coral Springs, is retiring December 2 after spending 32 years in municipal government. She joined FACC in 1993 and earned her CMC in 2009. During her years of service, she managed more than 19 municipal election cycles, served as a mentor to Clerks in other cities, and shared her knowledge as a part of numerous professional associations and committees.

Congratulations on your retirement, Debra!

On November 2, Debra Thomas, CMC, was presented with FACC Retirement Resolution No. 2022-55 by FACC South District Director Elizabeth Garcia-Beckford, pictured right, MMC, MBA, City Clerk of North Lauderdale, along with several South District Municipal Clerks present to congratulate Debra on her retirement.



Pictured above, FACC South District Director Elizabeth Garcia-Beckford, MMC, MBA, City Clerk of North Lauderdale presented Debra's resolution.



Pictured above, left to right: City Clerk Georgia Elliott, FCRM, Coral Springs; FACC South District Director Elizabeth Garcia-Beckford, MMC, MBA, City Clerk, North Lauderdale; Attorney John J. Hearn, Coral Springs; Commissioner Shawn Michael Cerra, Coral Springs; Commissioner Nancy Metayer Coral Springs; City Clerk Patricia A. Cerny, MMC, Hollywood; City Clerk Debra Thomas, CMC, Coral Springs; Retired City Clerk Leslie Wallace May, MMC, Coconut Creek; Retired City Clerk Susan K. Slattery, MMC, Plantation; Deputy City Clerk Meryl J. Girard, CMC, Sunrise; Retired City Clerk Patricia Vancheri, MMC, North Lauderdale; Vice Mayor Joshua Simmons, Coral Springs; Commissioner Joy Carter, Coral Springs; Mayor Scott J. Brook, Coral Springs; and City Manager Frank Babinec, Coral Springs.



Pictured above: Debra Thomas spoke after accepting her resolution.

New FACC Members in October

Krystal Bien
Town Clerk
Town of Esto

Sandra Duarte
Assistant to the City Clerk
City of Miami Springs

Sharon L. Gardner
Records Management Specialist
City of Destin

Katy Joyner
City Clerk
City of Chattahoochee

Cynthia Monk
Deputy City Clerk
City of Lake Wales

Palm Beach County Municipal Clerks Association



On October 27, FACC Southeast District Director Reneé Basel, CMC, Town Clerk, Town of Gulf Stream, was installed as President of the Palm Beach County Municipal Clerks Association. Town Clerk Kelly I. Avery, Town of Ocean Ridge, will serve as Vice President; City Clerk Melissa Coyne, CMC, City of Lake Worth Beach, will serve as Secretary; Town Clerk Laura Cahill, CMC, Town of Jupiter, will serve as Treasurer; and Town Clerk Lakisha Q. Burch, MSL, MMC, Town of Loxahatchee Groves, will serve as Immediate Past President. Congratulations!



Pictured left to right: Town Clerk Kelly I. Avery of Ocean Ridge and FACC Southeast District Director Reneé Basel, CMC, Town Clerk of Gulf Stream.



FACC Southeast District Director Reneé Basel, CMC, Town Clerk of Gulf Stream.



Pictured left to right: FACC Southeast District Director Reneé Basel, CMC, Town Clerk of Gulf Stream; Town Clerk Lakisha Q. Burch, MSL, MMC, of Loxahatchee Groves; and FACC Past President Chevelle D. Addie, MMC, Village Clerk of Wellington.

FACC Live Webinar

Parliamentary Procedure for Meetings



Thursday, November 10, 2022
Time: 2:00 p.m. - 4:00 p.m. ET
Via Zoom

Registration ends November 9, 2022.

**FACC Members: \$75
Non-Members: \$100**

To register, [click here](#) or click the button below.

Register Now

Join us to explore why you should consider parliamentary procedure for your meetings and how it can support your attendees and improve deliberations. We'll discuss selecting

a parliamentary authority, practice frequently used motions and encouraging responsible use of parliamentary concepts and foundational principles. And, we'll have fun while doing so!

Facilitator: Lee Woodward, MMC, City Secretary & PIO, City of La Porte, Texas

Moderator: Dena Hurst, Ph.D., The John Scott Dailey Florida Institute of Government at Florida State University

This program has been approved by IIMC for 2 hours (1 point) of CMC/MMC credit. A completed Ideas to Action (ITA) form is required to receive education credit.

The Zoom link will be emailed to you approximately 2-3 days before the webinar.

The education curriculum for both the CMC and MMC session content was developed, reviewed and approved by the Florida Institute of Government at Florida State University as an IIMC-approved institute, in cooperation with the FACC Professional Education Committee and Board of Directors.

[Register Now](#) and submit payment online or [Download Fillable Registration Form](#) to mail your check.

Registrations will not be considered complete until payment has been received. If the check is received after the webinar is full, you can take the recorded version and still receive credit after completing the ITA form.

FACC Scholarships



The Awards & Scholarships Committee is now accepting scholarship applications offered through the FACC. Please take advantage of this great opportunity to obtain assistance with the cost to attend an event. FACC offers four annual scholarships for members to use towards education and training as a municipal clerk.

Application Deadline: January 31, 2022 at 5:00 p.m.

Submit your application by January 31, 2023 at 5:00 p.m. directly to the Awards and Scholarship Chair: City Clerk Sharon Lauther, CMC, City of Mulberry slauther@cityofmulberryfl.com (do not send applications to the FACC Office).

[Click here](#) to view the criteria and application forms located on the FACC website for the following scholarships:

- FACC Dale Barstow Annual Scholarship
- FACC Fall Academy Kay O'Halloran Memorial Scholarship
- FACC Summer Conference and Academy Scholarship
- FACC's IIMC Annual Conference Scholarship

From Our Partners: FLC - Cyber Secure Florida



AN INITIATIVE TO STRENGTHEN FLORIDA'S CRITICAL INFRASTRUCTURE

[Complete the assessment](#) and help Florida (and your organization) become more cyber resilient!

What is this about?

Cyber Florida is conducting a cybersecurity risk assessment for all public and private critical infrastructure organizations. The information gathered will be used to help Florida legislators make critical decisions to enhance Florida's overall cyber-readiness, including legislation and potential funding to support cybersecurity improvements throughout the state.

What are we asking?

We are asking cybersecurity IT/OT managers, analysts, and administrators at ALL critical infrastructure organizations throughout Florida to voluntarily complete the online survey of roughly 150 questions. Data will be kept confidential and stored securely. This assessment is exempt from public disclosure pursuant to State Statute Chapter 119.

What's in it for you?

Each participant organization will be able to print or download a copy of their individual risk assessment report. Additionally, the data gathered will be presented to the Florida Legislature to inform future legislation and funding programs that may benefit your organization. Your custom risk assessment may be used to apply for potential grant funding stemming from this effort.

When does the survey start?

The online assessment is available NOW at CyberSecureFlorida.org. It will remain open until November 30, 2022, and users can stop and save progress to complete the assessment over time.

Every voice matters!

Help build a community of critical infrastructure cyber resilience for the Sunshine State.

Job Openings



[Click here](#) to browse current job openings on the FACC website.

Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

FACC Live Webinar, Via Zoom

Parliamentary Procedure for Meetings

November 10, 2022

2:00 p.m. - 4:00 p.m. ET

Registration ends November 9, 2022.

\$75 FACC Member/\$100 Non-Members

[Register Now](#)

Recognition Presentation, Boynton Beach

November 14, 2022

6:00 p.m. ET

Location: City of Boynton Beach

100 E Ocean Avenue

Boynton Beach, FL 33435

FACC Southeast District Director Reneé Basel, CMC, Town Clerk, Town of Gulf Stream, will present Deputy City Clerk Tammy L. Stanzione, CMC, City of Boynton Beach, with her CMC pin and plaque.

FACC Board of Directors Meeting, Via Zoom

November 17, 2022

10:30 a.m. ET

Resolution Presentation, Belle Glade

December 19, 2022

6:30 p.m. ET

Location: Belle Glade City Commission Meeting

110 Dr. Martin Luther King Jr. Blvd W

Belle Glade, FL 33430

FACC Southeast District Director Reneé Basel, CMC, Town Clerk, Town of Gulf Stream, will present FACC Past President/City Clerk Debra R. Buff, MMC, City of Belle Glade, with her retirement resolution.

FACC 2023 Summer Conference and Academy, St. Petersburg

June 17-21, 2023

#FACCSummer2023

The Vinoy® Renaissance

Member Registration Rate: \$400

Hotel Room Rate Per Night: \$189

Registration opens in April 2023.

FACC 2023 Fall Academy, Daytona Beach Shores

October 22-26, 2023

#FACCFall2023

The Shores Hotel

First/Second/Third Year Member Rate: \$400
Advanced (MMC) Member Rate: \$375
Hotel Room Rate Per Night: \$132
Registration opens in August 2023.



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