

Florida Association of City Clerks

October 30, 2020

In This Issue

- **Highlight**
- **Member News**
- **#FLCitiesStrong Seeking Veterans for Webinar**
- **2020 FACC Virtual Fall Academy**
- **FACC Scholarships**
- **Coronavirus Resources**
- **Job Openings**
- **Upcoming Events**

Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about **Denise Gibbs, CMC, City Clerk, City of Miramar.**

I have been serving the citizens of the City of Miramar since 2001. During that time, I have held several positions in the office of the city clerk, from administrative clerk I, agenda coordinator, deputy city clerk to city clerk. As the city clerk, I have made it one of my priorities to promote education within my team of which FACC has played a large role. I love what I do, because I have a passion for helping people. Being a part of the FACC family has enriched my life and has always provided me with a great network of resources through my peers, a wealth of knowledge, efficiencies and best practices that has helped me professionally in my role as city clerk and personally as a mother, friend and spouse. [Read More.](#)

Member News

Retirement



After more than 21 years with the City of Sanibel, City Clerk Pamela Smith, MMC, is retiring on November 13th.

Congratulations, Pamela!

School Supply Donations for Puerto Rico: Recap

City Clerk Elizabeth Garcia-Beckford, MMC, City of North Lauderdale, collected school supply donations in March for schools in Puerto Rico that were affected by earthquakes.

Message from City Clerk Elizabeth Garcia-Beckford, MMC:

I wanted to update you regarding the status of the school supply donations collected for Puerto Rico earlier this year. I was finally able to send the donations to Helping Hands of Puerto Rico, despite the delays caused by the COVID-19 pandemic. I had to cancel two planned trips to Puerto Rico, paused taking anymore donations and tried to find a way to ship the collected donations received from the wonderful network of municipal clerks that are members of the BCMCA, MDCMCA, and donations from Calvary Chapel of North Lauderdale and City of North Lauderdale staff.

I am so pleased to advise that I was able to set up a cargo account with Southwest Airlines! The donations (30 book bags and a large assortment of school supplies) were organized, packed in 7 boxes and shipped in August. I waited to share this update pending to receive photographs of a few of the children that have been recipients of your generosity. [Click here](#) to view pictures. Helping Hands of Puerto Rico started distributing the supplies in September, alongside their initiative, "A Tablet and A Dream", as they identify the children in need. Recently the Governor of Puerto Rico approved \$400 for each student's internet until May 2021.

I cannot express how much I appreciate the support and the donations of school supplies. Municipal clerks are truly public servants with hearts of gold! The supplies reached their destination and the donations are making a difference!



#FLCitiesStrong Seeking Veterans for Webinar

#FLCitiesStrong would like to interview veterans now serving as elected and appointed municipal officials in Florida. Any branch and any combat period of time. Seeking males and females. The webinar will be November 9, 2020 at 10:00 a.m. Eastern Time. If you are interested, please contact Lynn Tipton, FLC University, at ltipton@flcities.com and (407) 367-4025.



2020 FACC Virtual Fall Academy



2020 FACC VIRTUAL FALL ACADEMY

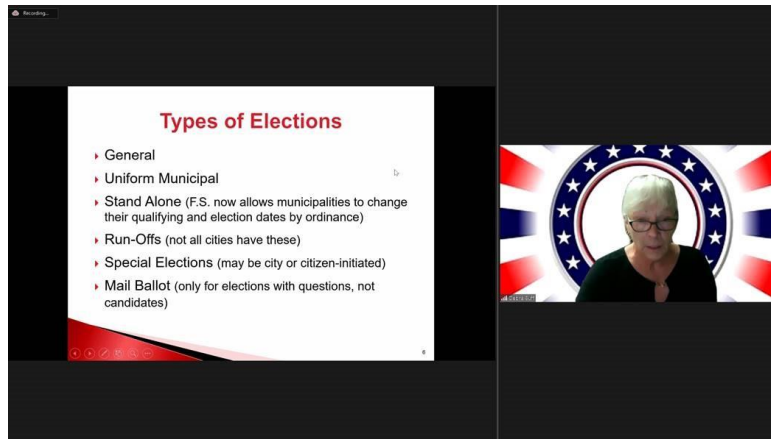
OCTOBER 18-28, 2020
#FACCFALL2020

We hope you enjoyed the 2020 FACC Virtual Fall Academy!

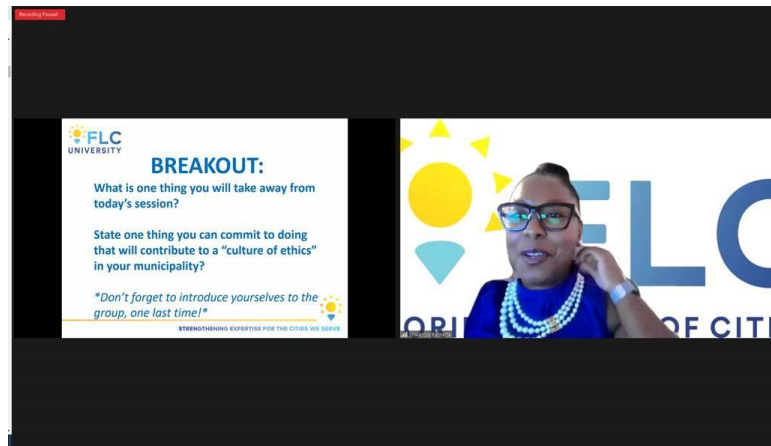
Fall Academy Recap

Thanks to our amazing presenters and attendees, the 2020 FACC Virtual Fall Academy was a great success. We hope you enjoyed the sessions and learned a lot. Be sure to

save the date for the 2021 FACC Fall Academy, which will be held October 17-21, 2021 in Daytona Beach Shores.



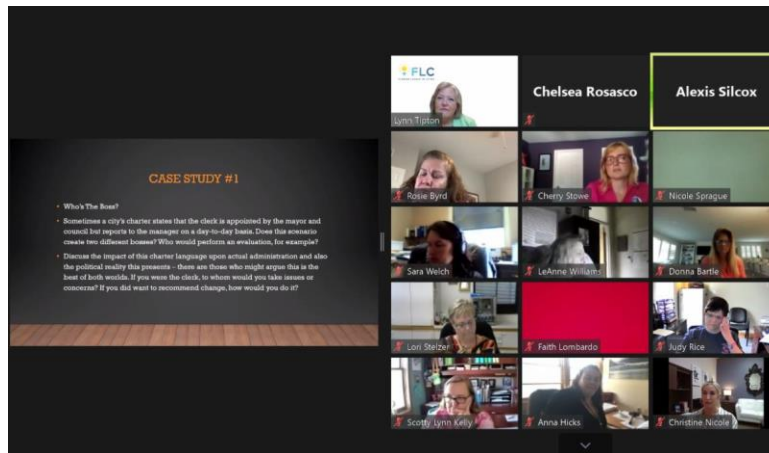
Election Basics presented by City Clerk Debra R. Buff, MMC, City of Belle Glade; Assistant Town Manager/Town Clerk Russell Muñiz, MPA, MMC, Town of Southwest Ranches; and Town Clerk Sandra N. McCready, MMC, Town of Surfside



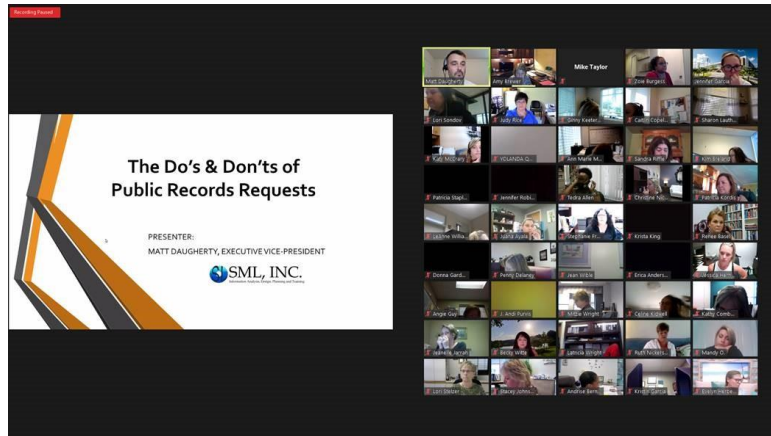
Ethics in the Workplace presented by Membership Relations Ambassador Shwanda T. Barnette, JD, Florida League of Cities



Joint Session: Public Servant's Survival Guide – 10 Keys to Reclaim Your Joy in Work and Life While Doing What You Love presented by President Brenda Viola, ME Seminars



Clerk Case Studies: Living in the Real World presented by Assistant Professor Robert E. Lee, DPA, ICMA-CM, Florida Gulf Coast University and Executive Director, Center for Florida Local Government Excellence, the John Scott Dailey Florida Institute of Government; and Director Lynn Tipton, FLC University, Florida League of Cities



The Do's & Don'ts of Public Records Requests presented by Executive Vice President Matt Daugherty, SML, Inc

Session Evaluations



The evaluation will be emailed to you. You will receive several emails with a survey link to complete the evaluation. Your feedback is very important to us. **We would appreciate receiving all evaluations before Friday, November 6, 2020 at 11:59 p.m. ET.**

ITA Packets



The Ideas to Action (ITA) packets must be downloaded and completed after each educational session you attend. You cannot earn IIMC credit for hours attended unless you complete each session's ITA form.

All ITA packets must be emailed to Amy Brewer abrewer@fsu.edu no later than Friday, November 13, 2020 at 5:00 p.m. ET.

[Click here](#) to download the ITA Packet for your track.

Third-Year Recognition Ceremony



We truly enjoyed celebrating our 2020 FACC Virtual Fall Academy third-year class on their accomplishments. To watch the recognition ceremony, [click here](#).

Congratulations, Third-Years!

Third-Year Class Project



The third-year class project was in service to the Ronald McDonald House. The class collected and donated needed items for the Ronald McDonald Houses across the state. To view the third-year class project, [click here](#).

We are so proud of you!

2020 FACC Silent Auction and 50/50 Drawing

The Silent Auction and 50/50 Drawing is now open for bidding and purchasing!

**Bidding and Purchasing has been EXTENDED to:
Friday, November 6, 2020 at 5:00 p.m. ET**

This year, the Silent Auction for Purses with a Purpose and fund raising drawings to benefit FACC are being held online. The great news is you do not need to be registered for the 2020 FACC Virtual Fall Academy to participate!

To bid, you will need to create a login and password, but you can view the available items without registering. To purchase drawing tickets or participate in Purses with a Purpose, you will need to create an account with a login and password. In order to bid, you will need to enter credit card information. If you purchase a drawing ticket, you will immediately receive an invoice for your purchase. If you bid on a purse, the card of the person who wins the auction will be charged at the end of the auction timeframe.

If you have any questions please contact Committee Chairperson Elizabeth Garcia-Beckford, MMC, at egbeckford@nlauderdale.org.

[View Auction Items](#)

Additional Training for Fall Academy First-Year Attendees



Now that you've completed this year's virtual Fall Academy, you may also want to take the 6-hour Public Records Management training offered online to earn an additional 3 CMC education points. This is usually offered as a core session as part of the 1st Year CMC curriculum but the instructors were unable to present "live" this year. The recorded version encompasses the same crucial information you would have received during an "in-person" session, with an additional two hours of training to provide even more in-depth information on Public Records Management. [Click here](#) to find out more information on the Florida Institute of Government's (IOG) website. Questions? Contact IOG Education Coordinator [Amy Brewer](#).

FACC also has an extensive library of previously recorded 2-hour webinars (which earn 1 CMC education point each) on a variety of topics critical to the municipal clerk's day-to-day duties and responsibilities. Please visit the FACC's eLearning portal by [clicking here](#).

Save the Date



2021 FACC Fall Academy

October 17-21, 2021

The Shores Hotel, Daytona Beach Shores

#FACCFall2021

Room Rate: \$129 per night

Member Rate: \$400 approximately

FACC Scholarships



Apply for an FACC scholarship today!

The Awards & Scholarships Committee is now accepting scholarship applications offered through the FACC. Please take advantage of this great opportunity to obtain assistance with the cost to attend an event. FACC offers four annual scholarships for members to use

towards education and training as a municipal clerk. We have a new scholarship, the FACC Dale Barstow Annual Scholarship, which is for an FACC/IIMC webinar or FACC Athenian Dialogue.

Application Deadline: January 31, 2021 at 5:00 p.m. ET

Submit your application by January 31, 2021 at 5:00 p.m. directly to the Awards and Scholarship Chair: City Clerk Mario Bataille, CMC, City of Miami Gardens mbataille@miamigardens-fl.gov (do not send applications to the FACC Office).

[Click here](#) to view the criteria and application forms located on the FACC website for the following scholarships:

- NEW SCHOLARSHIP! FACC Dale Barstow Annual Scholarship
- FACC Fall Academy Kay O'Halloran Memorial Scholarship
- FACC Summer Conference and Academy Scholarship
- FACC's IIMC Annual Conference Scholarship

Coronavirus Resources



Resources

FACC has created a web page dedicated to resources for you regarding the Coronavirus (COVID-19). [View Resources.](#)

Job Openings



[Browse](#) current job openings.

Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

Retirement Resolution Presentation, Edgewater

November 4, 2020, 6:00 p.m. ET

City of Edgewater

104 N. Riverside Drive, Edgewater, FL 32132

FACC Central East District Director and Town Clerk Patricia J. Burke, MPA, MMC, Town of Palm Shores, will present City Clerk Robin L. Matusick, CMC, City of Edgewater, with her retirement resolution.

Recognition Presentation, Lake Park

November 18, 2020, 6:30 p.m. ET

Lake Park Town Commission, Commission Chamber at Town Hall

535 Park Avenue, Lake Park, FL 33403

FACC Southeast Director and Town Clerk Lanelda D. Gaskins, MPA, MMC, FCRM, Town of Highland Beach, will present Deputy Town Clerk Shaquita Edwards, MPA, MMC, Town of Lake Park, with her MMC pin and plaque.

75th Annual IIMC Conference, Grand Rapids, MI

Embrace the Rapids: Maneuvering in a Changing World

May 9-13, 2021

2021 Summer Conference and Academy, PGA National, Palm Beach Gardens

June 26-30, 2021

#FACCSummer2021

Room Rate: \$169 per night

Member Rate: \$350 approximately

2021 Fall Academy, The Shores Hotel, Daytona Beach Shores

October 17-21, 2021

#FACCFall2021

Room Rate: \$129 per night

Member Rate: \$400 approximately



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**Florida Association of
City Clerks**

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(800) 342-8112