

Florida Association of City Clerks

September 15, 2023

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Message from FACC President



FACC Executive Director Linda Bridges is retiring from the Florida League of Cities (FLC) on December 31. FLC Executive Director/CEO, Jeannie Garner, appointed 29-year FLC employee, Allison Payne (pictured left), as the FACC Executive Director effective January 1, 2024. Allison will be Executive Director-Designate on October 1. She and Linda will work closely now through December to prepare for a smooth transition. Allison will attend Fall Academy. Hopefully, many of you will have an opportunity to meet her. Welcome aboard, Allison! We look forward to working with you. [Click here](#) to view a letter from Mrs. Garner.

Sincerely,
Angie Guy, MMC
2023-2024 FACC President
City Clerk, City of Dade City

Member Highlight



We will be highlighting a different member each week to share "what it means to be a member of FACC" for that person.

Today, enjoy reading about Deputy City Clerk/City Historian & Archivist LaTonya Harris, City of Winer Haven.

Being a member of FACC has been such a great resource to me and afforded me to be a part of a community of experienced, caring professionals and subject matter experts that are equipped and willing to support, help, provide knowledge and information at any time. I am honored and

grateful to be a part of such an organization and am excited as I work towards obtaining my CMC. [Read More](#)

Member News

MMC Certification



The following FACC members have earned their MMC certifications:

- City Clerk Sharon Lauther, MMC, City of Haines City
- City Clerk Tedra Allen, MMC, City of Cooper City

Congratulations!

CMC Certification



The following FACC member has earned their CMC certification:

Deputy City Clerk Alexis Givings, CMC, City of Delray Beach

Congratulations!

Retirement



City Clerk Janice L. Peters, MMC, City of Callaway, is retiring September 29. Janice joined FACC on March 10, 2006. She earned her CMC on April 17, 2009 and her MMC on August 18, 2015.

Congratulations on your retirement, Janice!

Recognition Presentation - Ocean Ridge

On September 5, FACC Southeast District Director Reneé R. Basel, CMC, Town Clerk, Town of Gulf Stream, presented Deputy Town Clerk Katrina Pinder, CMC, Town of Ocean Ridge, with her CMC plaque at a Town of Ocean Ridge Commission Meeting.



Pictured left to right: FACC Southeast District Director Reneé R. Basel, CMC, Town Clerk, Town of Gulf Stream; Mayor Geoffrey A. Pugh, Town of Ocean Ridge; Deputy Town Clerk Katrina Pinder, CMC, Town of Ocean Ridge; Vice Mayor Steve Coz, Town of Ocean Ridge; and Commissioner Phil Belser, Town of Ocean Ridge.

Congratulations, Katrina!

Recognition Presentation - South Palm Beach

On September 12, FACC Southeast District Director Reneé R. Basel, CMC, Town Clerk, Town of Gulf Stream, presented Assistant to the Town Manager Yude Davenport, MMC, Town of South Palm Beach, with her MMC plaque at a Town of South Palm Beach Council Meeting.



Pictured left to right: Mayor Bernice Fischer, Town of South Palm Beach; Vice Mayor Bill LeRoy, Town of South Palm Beach; FACC Southeast District Director Reneé R. Basel, CMC, Town Clerk, Town of Gulf Stream; Councilor Monte Berendes, Town of South Palm Beach; and Town Manager Jamie Titcomb, Town of South Palm Beach Council Meeting.

Congratulations, Yude!

Recognition Presentation - Venice

On September 12, City Clerk Kelly Michaels, MMC, City of Venice, presented Deputy City Clerk/Records Manager Mercedes Barcia, CMC, City of Venice, with her CMC pin and plaque at a City of Venice Council Meeting.



Pictured left to right: Deputy City Clerk/Records Manager Mercedes Barcia, CMC, City of Venice; City Clerk Kelly Michaels, MMC, City of Venice; and FACC Past President/Retired City Clerk Lori Stelzer, MMC, City of Venice.

Congratulations, Mercedes!

**Florida Certified Professional Clerk (FCPC)
Certification Program**



Message From Lori McWilliams, MPA, MMC, Chair, Florida Certification Task Force

Subject: Introducing the Inaugural **Florida Certified Professional Clerk (FCPC)** Certification Program

Dear FACC Members,

We have an exciting new certification to share with you, one that has been years in the making and will positively impact our professional growth and development. In 2014, then-President Audrey Sikes envisioned the need for additional educational opportunities for Florida Clerks, leading to the inception of the Florida Certification Task Force. Over the years, the Task Force diligently researched state certifications offered by other states, laying the groundwork for what we present today. [Read More](#)



[FCPC Program Announcement](#)

[FCPC Syllabus](#)

FACC 2023 Fall Academy

FACC 2023 FALL ACADEMY

Florida Association of City Clerks

October 22-26, 2023 · The Shores Hotel Daytona Beach Shores



The Pre-Academy Workshop: Athenian Dialogue only has 1 seat open!

The room block at the host hotel is full. [Click here](#) for a list of alternate hotels in the area (we do not have a room block at any of the alternate hotels). We currently have a cancellation list for The Shores Hotel. We cannot guarantee a room will become available; but if you would like to be added to this list, contact facc@flcities.com. We apologize for any inconvenience.

If you have any questions regarding which CMC track (First Year or Second/Third Year) you should attend, please contact Amy Brewer, Education Coordinator, Florida Institute of Government at abrewer@fsu.edu or 850.645.6700.

Note: In order to receive the member registration rate, dues must be paid first. [Renew Dues](#)

[Download Announcement](#)

To register, [click here](#) or click the Register Now button below.

Questions? Call 850.222.9684 or email [FACC staff](#).

REGISTER NOW

Donations Needed



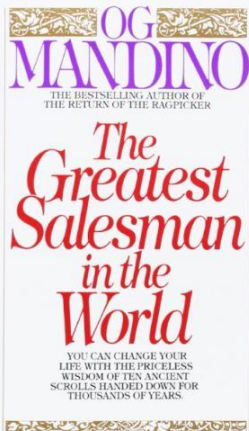
The FACC 2023 Fall Academy Host Committee is asking for your help.

Welcome Bag Items Needed: We need donations of "City Treasures" and/or any other items for the academy welcome bags you wish to donate. Lets stuff those bags! Suggested items include: snacks; candy; city-related PR items; pens; hand lotion; hand sanitizer; small tissue packs; items of interest from your area; etc. We need to fill approximately 225 bags. The welcome bags will be stuffed on Sunday, October 22. You can either mail your treasures, drop them off to a committee member or bring the treasures with you to Fall Academy. To mail your treasures, mail the items in order to be received by Friday, October 20, to Committee Co-Chair Letitia LaMagna (City Clerk, City of Daytona Beach) and Committee Co-Chair Kathleen Rosado, MMC, FCRM (Assistant City Clerk, City of Daytona Beach) at 301 South Ridgewood Avenue, Daytona Beach, FL 32114. If you would like to drop off your treasures to a committee member for them to take the treasures to Fall Academy for you, [click here](#) to view a list of committee members and their cities to locate a committee member near you. If you would like to bring your treasures with you to Fall Academy, please bring them to the FACC registration desk no later than 10:00 a.m. on Sunday, October 22.

Door Prizes Needed: We also need door prizes! If you are willing to donate a basket or prize for the giveaways on the last day of the academy, please bring your prize to the FACC registration desk at the Fall Academy no later than Tuesday, October 24.

Questions? Contact Committee Co-Chairs [Letitia LaMagna](#) and Committee Co-Chair [Kathleen Rosado](#).

Thank you in advance for your willingness to provide these items to ensure everyone has an enjoyable time at the Fall Academy!



Pre-Academy Workshop: Athenian Dialogue*

“The Greatest Salesman in the World”

Sunday, October 22, 2023

9:00 a.m. - 4:30 p.m.

ONLY 1 SEAT REMAINS OPEN!

Presented by:

**Lisa Morris, B.A., MMC, CRA, Deputy City Clerk,
City of Brooksville, Florida**

To register, [click here](#) or click the Register Now button above.

This Athenian Dialogue discusses the book “The Greatest Salesman in the World” by Augustine “Og” A. Mandino.

From the most widely read inspirational and self-help author Og Mandino, “The Greatest Salesman in the World” is a tiny book that serves as a guide to enduring life-changing secrets of success. Expanding on a short story the author had written for a motivational magazine, this book tells the story of Hafid, a poor camel boy who achieves a life of abundance. A parable set in the time period just prior to Christianity, “The Greatest Salesman in the World” weaves mythology with spirituality into a much-needed message of inspiration in this culture of self-promotion. The author believes that to be a good salesperson (i.e., Municipal Clerk) you must believe in yourself and the work you are doing. It is a simple but profound spiritual philosophy about how to succeed in the world's marketplace. The book is easy to understand and easy to take to heart.

***This Athenian Dialogue has been pre-approved for three IIMC CMC or MMC education points with the satisfactory, timely completion of a learning assessment. All participants must have completed the book in its entirety as a prerequisite for dialogue attendance.**

\$100 plus purchase of book; lunch is on your own.

Athenian Leadership Society Dialogues are limited to a minimum of 10 participants and a maximum of 30 participants per session on a first-come, first-served basis. **Participants are required to purchase and read the book prior to the session.** Due to the pre-work involved (reading the book), on-site registrations are not allowed.

Clerks' Night Out



Axe-Throwing at Iron Axe Bar & Grill
Tuesday, October 24
6:30 p.m. – 8:30 p.m.
\$20 + tax per person

Registration Deadline: October 6

Only 30 spots available!

Closed toed shoes are required.

Food and drinks available to purchase at the event.

Meet in the hotel lobby at 6:00 p.m. to carpool or drive yourself to the location:
Iron Axe Bar & Grill, 2842 Ridgewood Avenue, Daytona Beach.

[Download Flyer](#)

Questions? Contact Kathy Rosado 386.671.8025 or Letitia LaMagna 386.671.8026.

To register:

1. Go to the website <https://ironaxebar.com/>.
2. Click "Book Axe Throwing Now".
3. Select "One Hour Axe Throwing Group size 1-24".
4. Select date October 24, 2023.
5. Select time 6:30 p.m.
6. Select People-Small Groups and click the drop-down arrow on the left and select 1.
7. Follow the prompts to answer the questions and to enter your payment information.
8. Once you have completed payment, send your confirmation email to lamagnaletitia@codb.us.

Register for Clerks' Night Out

International Institute of Municipal Clerks (IIMC) News

Reminder: CMC and MMC Candidate Materials Submission Process



ATTN: IIMC CERTIFICATION APPLICANTS

You must submit certification items to the IIMC Education Department via the education certification portals. For CMC, [click here](#). For MMC, [click here](#).

MATERIALS SUBMITTED TO IIMC STAFF MEMBERS PER ANY OTHER METHOD CANNOT BE PROCESSED.

From Our Partners - FLC

Registration Open for IEMO I and IEMO II



The Florida League of Cities and the John Scott Dailey Florida Institute of Government are proud to bring you the **Institute for Elected Municipal Officials (IEMO)**.

IEMO I - October 6-7 in Tampa

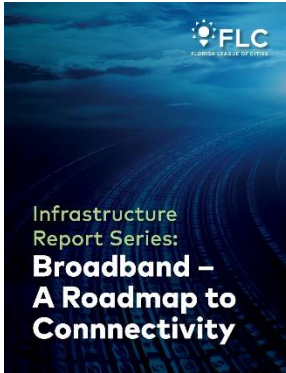
This educational program is specially designed for newly elected officials and those with less than one term in office. IEMO is a two-day program held Friday through Saturday and is offered four times per year at several locations

throughout the state. This intensive academic program offers a comprehensive overview of Florida municipal government, presented by a faculty of top professionals in the field. IEMO I will be held October 6-7 at the Embassy Suites Tampa Airport Westshore. [Register Now](#)

IEMO II - October 27-28 in Daytona Beach

The IEMO II is reserved for participants and graduates of the IEMO I, or those elected city officials who have completed one or more terms in office. Participants will be asked through the registration process which criteria they meet. This intensive two-day program, held on a Friday and Saturday, features four classes and two workshop-style lunches. Instructors have been selected for their ability to convey important information in a participatory style. IEMO II will be held October 27-28 at the Shores Resort & Spa in Daytona Beach. [Register Now](#)

Center for Municipal Research Releases New FLC Report on Infrastructure



The Florida League of Cities (FLC) Center for Municipal Research works to produce timely reports on issues of importance to Florida's cities, towns and villages. In the first of a series of reports related to municipal infrastructure, *Broadband – A Roadmap to Connectivity* provides the history of broadband and knowledge of current and future programs to move communities forward.

By understanding the history and the current funding landscape, local governments can effectively harness the benefits of broadband, driving economic development, improving public services and enhancing the overall quality of

life for their residents.

This report includes:

- Strategies for deploying broadband infrastructure
- Where to identify possible funding sources
- Recommended avenues for collaboration
- History of laws that impact cities
- Resources for future programs.

[Click here](#) to view the report.

Job Openings



[Click here](#) to browse current job openings on the FACC website.

Upcoming Events

To view a list of all upcoming FACC Board of Directors Meetings, [click here](#).

FACC Board of Directors Meeting, Daytona Beach Shores

October 22, 2023

6:30 p.m. ET

FACC 2023 Fall Academy, Daytona Beach Shores

October 22-26, 2023

#FACCFall2023

The Shores Hotel

First/Second/Third Year Member Rate: \$400

Advanced (MMC) Member Rate: \$425
Hotel Room Rate Per Night: \$132

[Register Now](#)

FACC Live Webinar, Via Zoom

Leadership

November 9, 2023

2:00 p.m. - 4:00 p.m. ET

\$75 FACC Member/\$100 Non-Members

Registration opens in October.

FACC 2024 Summer Conference and Academy, Kissimmee

June 23-26, 2024

#FACCSummer2024

Embassy Suites by Hilton Orlando Lake Buena Vista South

Member Registration Rate: \$400

Hotel Room Rate Per Night: \$159

Registration opens in April 2024.

FACC 2024 Fall Academy, Lake Mary

October 13-17, 2024

#FACCFall2024

Marriott Orlando Lake Mary Hotel

First/Second/Third Year Member Rate: \$400

Advanced (MMC) Member Rate: \$425

Hotel Room Rate Per Night: \$159

Registration opens in August 2024.



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City Clerks

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