



Florida Association of City Clerks

FACC Board Meeting & New Board Member/Committee Chair

Orientation

St. Petersburg – The Vinoy Resort and Golf Club, Autograph Collection

Wednesday, June 21, 2023 – 12:30 p.m. ET

1. Call to Order

2. Roll Call – Those present were:

Angie Guy, MMC, President, City Clerk, Dade City

Elizabeth Garcia-Beckford, MMC, MBA, Vice President, City Clerk, North Lauderdale

Cheryl Mooney, MPA, MMC, Immediate Past President, City Clerk, Temple Terrace

LeAnne Williams, MMC, FCRM, Northeast Director, Deputy City Clerk, Alachua

Evelyn Herbello, CMC, South Director, Deputy Town Clerk, Surfside

Reneé Basel, CMC, Southeast Director, Town Clerk, Gulf Stream

Scotty Lynn Kelly, MMC, CGSP, Southwest Director, City Clerk, Sanibel

Laurie Nossair, CMC, By-Laws/Manual Revision, Deputy City Clerk, Orlando

Kathleen Rosado, MMC, FCRM, 2023 Fall Academy, Assistant City Clerk, Daytona
Beach

Sandra McCreedy, MMC, Resolutions, Town Clerk, Surfside

Ronisha Marin, 2024 Summer Conference and Academy, Assistant City Clerk, Winter
Garden

Dani Dahlberg, Beth Rawlins, Inc.

Jeff Hendry, Institute of Government

Amy Brewer, Institute of Government

Linda Bridges, FACC Executive Director

Rachel Embleton, FACC Association Services Coordinator

3. Introductions – President Guy

Orientation:

4. FACC FY 2023-2024 Budget – President Guy

President Guy advised the budget as approved was attached for review.

5. Role of FACC Staff – Executive Director Bridges

Executive Director Bridges introduced the new Board and committee members to the FACC staff and explained the role of FACC staff in assisting the FACC.

6. Role of Institute of Government – Mr. Hendry/Ms. Brewer

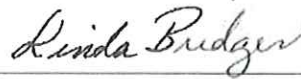
Mr. Hendry gave a verbal presentation and explained the role of the IOG team.

7. Role of Corporate Liaison – Ms. Dahlberg

Ms. Dahlberg explained the role of the corporate liaison, to sell exhibit space and secure sponsorships and asked for member recommendations for potential exhibitors/sponsors.

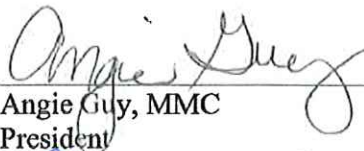
8. **Duties and Responsibilities of Board Members – President Guy**
President Guy communicated the duties of the Board members.
9. **Duties and Responsibilities of Committee Chairs – President Guy**
President Guy communicated the duties of the committee chairs.
10. **FACC Exhibit Booth, FLC Conference – Vice President Garcia-Beckford**
Vice President Garcia-Beckford advised volunteers are needed for booth sign up. The sign up link is available in the Friday Newsletter.
11. **2023-2024 Board of Directors Meetings Schedule – President Guy**
A list of upcoming Board meetings was provided.
12. **Job Postings on FACC Website – President Guy**
President Guy advised job posting requests go through the vice president for approval and are then posted to the website by staff.
13. **Other Business:**
President Guy would like Executive Director Bridges to attend the 2024 IIMC Annual Conference in Canada. At a future Board Meeting, Executive Director Bridges will present the costs for her to attend the event.
14. **Next Meeting: July 27, 2023; 10:30 a.m. ET, Via Zoom**
15. **Adjourn**
There being no further business or concerns, the meeting was adjourned.

Submitted by:



Linda J. Bridges, FACC Executive Director

Approval:



Angie Guy, MMC
President



Patricia J. Burke, MPA, MMC
President-Elect