



# Florida Association of City Clerks

## Executive Summary



**The following is an Executive Summary of the FACC Board Meeting held June 18, 2023. This is a summary of action items only:**



- Minutes from April 28, 2023 were approved as prepared and presented.
- Financial Statements for the period ending April 30, 2023, were accepted as prepared and presented.
- Auction and 50/50 Committee: recommendation for charity for Pursues with a Purpose – Women in Distress of Broward County, Inc. – was approved. (\$242.50 will be sent to this charity soon.)
- Florida Certification Task Force: The Board approved the FACC Certification Program; Directed the Task Force to work with the IOG on the program implementation and FACC staff on marketing; and approved the name: Florida Certified Professional Clerk (FCPC).
- Agreements between the Institute of Government and the Florida League of Cities were approved as prepared and presented.
- Conference and Academy Refunds were approved for: City of Kissimmee, City of Lake City, and two for the Port of Palm Beach.
- Refund Request Administrative Fee: the Board approved raising the cancellation fee for future events to \$50.00 per refund, this will begin with the Fall Academy in October 2023.
- Staff was asked to advertise to the membership that Florida is next in line for Region III Director and applications should be made by October 2023. Staff will be doing this soon and including necessary criteria and deadlines.
- Staff was asked to investigate the possibility of a conference app for future events. Staff will report back to the Board with findings.