



Florida Association of City Clerks

Executive Summary



The following is an Executive Summary of the FACC Board Meeting held October 5, 2025. This is a summary of action items only:

- The minutes from the August 21, 2025, meeting were approved as prepared and presented.
- The Board agreed that the FACC Policies should be updated to include language permitting FACC consultants to participate in the FACC Discussion Forum.
- The Board approved a revision to student membership eligibility, removing high school students and establishing that all student members must be at least 21 years of age.
- The Board agreed to promote opportunities to join the FACC Mentoring Committee through the Friday Newsletter.
- The Board agreed to the distribution of mentor and mentee ribbons at future events to recognize participants in the mentoring program.
- The Board approved the Professional Education Committee to draft a policy prohibiting the use of AI in completing Ideas to Action (ITA) Forms. The draft policy will be presented to the Board at a future meeting for review.
- The Board ratified the Executive Board's action to approve FACC covering the cost of a bus for Clerks' Night Out at the FACC 2025 Fall Academy and transferring \$960 or up to \$1,000 from the operating account to the supplies line item in the Fall Academy budget.
- The Board approved the contract between FACC and Message Matters, Inc. for 2026.
- The Board approved the Exhibit Hall Game for the 2026 Summer Conference & Academy.

