

Awards & Scholarships Committee

Committee Responsibilities

Source: Florida Association of City Clerks committee page (captured February 17, 2026).

Dale Barstow Scholarship

- Reimburses expenses to FACC members after completing an FACC/IIMC webinar or FACC Athenian Dialogue. The committee establishes/updates the application and criteria, coordinates deadline reminders with FACC staff, and reviews applications.
- Applications are sent to the FACC Administrative Office (facc@flcities.com) by January 30 each year. The chair distributes qualified applications to committee members and obtains consensus for recommendation to the Board (final approval during February or March board calls). The chair notifies awarded and non-awarded applicants.
- Recipients are recognized at the Summer Conference & Academy annual business luncheon. Current committee members and staff from their city are not eligible.

Summer Academy Scholarship

- Financially assists current FACC members in attending the Summer Conference & Academy (application/criteria, January 30 deadline to facc@flcities.com, committee review and Board approval, chair notifications; recipients recognized at business luncheon; current committee members and staff from their city are not eligible).

Kay O'Halloran Memorial Scholarship

- Financially assists current FACC members in attending the Fall Academy (application/criteria, January 30 deadline to facc@flcities.com, committee review and Board approval, chair notifications; recipients recognized at business luncheon; current committee members and staff from their city are not eligible).

IIMC Annual Conference Scholarship

- Financially assists current FACC members in attending the IIMC Annual Conference (application/criteria, January 30 deadline to facc@flcities.com, committee review and Board approval, chair notifications).

Other Sponsored Scholarships

- From time to time, other scholarships may be provided/sponsored; the committee establishes/updates application and criteria and administers award notices/announcements as established by the sponsor.

Clerk of the Year Award

- The committee outlines/updates criteria and nomination forms. Nominations are received by the FACC Administrative Office (facc@flcities.com), forwarded to the chair, and then forwarded to an independent selection panel provided by the Florida Institute of Government (FIOG). The award is announced at the Summer Conference & Academy.
- The chair advertises award information in Friday Emails 60 days prior to the deadline and coordinates confidentiality and presentation materials as outlined on the committee page.

Robert N. Clark Memorial Award

- The committee outlines/updates criteria and nomination forms, receives and reviews nominations (submitted to facc@flcities.com by March 31), and selects a recipient (announced at the Summer

Conference & Academy). The chair advertises information in Friday Emails 60 days prior to the deadline and maintains confidentiality per the committee page.