



**Florida Association of City Clerks
Board of Directors Meeting | Thursday, March 19, 2026
10:30 am ET | Via Zoom**

1. Call to Order

President Garcia-Beckford called the meeting of the Florida Association of City Clerks Board of Directors to order at 10:30 a.m. ET.

2. Roll Call – Those present were:

Elizabeth Garcia-Beckford, MMC, MBA, President, City Clerk, Wilton Manors
Reneé Basel, MMC, President-Elect, Town Clerk, Gulf Stream
Dawn Wright, MMC, FCRM, PHRP, Vice President, City Clerk, Eagle Lake
Pat Burke, MPA, MMC, FCPC, Immediate Past President, Town Clerk-Manager, Palm Shores
Stephanie Herdocia, MMC, Central East Director, City Clerk, Orlando
Sharon Lauther, MMC, FCRM, Central West Director, City Clerk, Haines City
Erin West, MMC, MPA, FCPC, Northeast Director, City Clerk, Green Cove Springs
Leslie Guyer, MMC, Northwest Director, City Clerk, Gulf Breeze
Sherry Henderson, CMC, South Director, Town Clerk, Hillsboro Beach
Kelly Avery, CMC, Southeast Director, Town Clerk, Ocean Ridge
Scotty Lynn Kelly, FCPC, MMC, CGSP, Southwest Director, City Clerk, Sanibel
Mario Bataille, MMC, Legislative, City Clerk, Miami Gardens
Vanessa Castillo, MMC, Mentoring, City Clerk, Winter Haven
Jenorgen Guillen, MPA, MMC, Discussion Forum, City Clerk, Hallandale Beach
Tijauna Warner, MPA, MMC, Membership, Deputy City Clerk, LaBelle
Lina Zapata, MPA, CMC, 2025 Fall Academy Host, Deputy City Clerk, Sunrise
Jenny Anderson, Institute of Government
Leslie Howington, Institute of Government
Dani Dahlberg, Message Matters, Inc.
Allison Payne, Executive Director, FACC
Rachel Embleton, Affiliate Services Coordinator, FACC
Caressa Andrews-Moye, Affiliate Services Coordinator, FLC

3. Consideration of Minutes – President Garcia-Beckford

- A. President Garcia-Beckford presented minutes from the Board Meeting held January 15, 2026. Accordingly,

A motion was offered by Director Guyer, seconded by President-Elect Basel and unanimously passed, to approve the minutes as prepared and presented for January 15, 2026.

4. New Business – President Garcia-Beckford

- A. Ratification: Executive Board Action for President Lapel Pin for Stacey Johnston – President Garcia Beckford

The Executive Board was informed that FACC Past President Stacey Johnston had lost her gold Past President lapel pin. During a virtual meeting held on February 10, 2026, the Executive Board approved replacing the pin and authorized a budget amendment to cover the cost. Accordingly,

A motion was offered by Director Kelly, seconded by Director Guyer and unanimously passed, to ratify the action taken by the Executive Board to approve a replacement gold lapel pin for FACC Past President Stacey Johnston and to approve a \$807 budget amendment increase to the Gifts/Awards line item in the Operating Budget.

- B. Ratification: Executive Board Action on Membership for Janai Pomaes – President Garcia-Beckford

Janai Pomaes was approved twice by the FACC Membership Committee for associate membership and then submitted a third application for full membership. The Membership Committee Chair brought the matter to the President, who discussed it with the Executive Board. The Executive Board approved Janai Pomaes for full membership. Accordingly,

A motion was offered by Director Guyer, seconded by Director Kelly and unanimously passed, to ratify the action taken by the Executive Board to approve Janai Pomaes for full membership.

- C. Municipal Clerks Week Toolkit – President Garcia-Beckford
The 57th Anniversary of Municipal Clerks Week will be celebrated May 3-9, 2026. Staff presented the annual Municipal Clerks Took Kit to the Board. Following discussion,

A motion was offered by Director Lauther, seconded by Director Avery and unanimously passed, to approve the Municipal Clerks Week Toolkit as presented and for the toolkit to be advertised to the membership.

- D. Scholarships – Director Lauther, Awards/Scholarships Committee Chair
Committee Chair Lauther presented the scholarships report. Following discussion,

A motion was offered by Director Guyer, seconded by Director Kelly and unanimously passed, to approve the scholarship winners as follows:

FACC 2026 Summer Conference & Academy Scholarship (\$450 each):

Tricia Edwards

Megan Jones

Tia Payton

FACC 2026 Fall Academy Scholarship (\$500 each):

Jodilynn Byrd

Barbara Jeffries

Jordyn Keen

FACC Dale Barstow Annual Scholarship (\$100 each):

Tricia Edwards

Jordyn Keen

Tia Payton

FACC IIMC Annual Conference Scholarship (\$700 each):

Shanna Donleavy

- E. Discussion: Third-Year Class Project – President Garcia-Beckford
The Board discussed the Fall Academy class and the Third-Year Class Project. After discussion, the Board agreed to increase promotion of the Fall Academy Third-Year Class and Project.
- F. Discussion: FACC Districts – President Garcia-Beckford
The Board discussed FACC re-districting and directors giving presentations at city meetings (for certifications, retirements, and similar recognitions). Staff will update the Board Responsibilities document to reflect that if a director is unable to attend a presentation, they may designate another individual to do so.

5. Other Business

- A. Recognizing Julie Hennessy – President Garcia-Beckford
President Garcia-Beckford requested that Julie Hennessy, MMC, Retired City Clerk of DeLand, be recognized for her contributions to FACC. Following discussion, the Board agreed to recognize Julie Hennessy at the FACC 2026 Fall Academy for her dedication to FACC.
- B. District Lapel Pins – President Garcia-Beckford
President Garcia-Beckford proposed that district lapel pins be made available to the membership. Following discussion, the Board agreed to address district lapel pins at the May budget meeting.

- C. Board Meeting and Dinners at Events – Director Payne
Director Payne discussed reversing the order of the board dinner and board meeting at FACC events. Following discussion, the Board agreed that the board meeting will be held first, followed by the board dinner.
- D. Legislative Update on Public Records Exemption – President Garcia-Beckford
President Garcia-Beckford provided an update on the public records exemption. The exemption did not advance or appear on the legislative agenda during the session. President Garcia-Beckford will work with the FACC Legislative Committee to pursue the exemption again in the next legislative session.

6. Closing Remarks

Next Board Meeting: Thursday, April 16, 2026, 10:30 a.m. ET, Zoom (if needed)

7. Adjourn


There being no further business or concerns, the meeting was adjourned.

Submitted by:

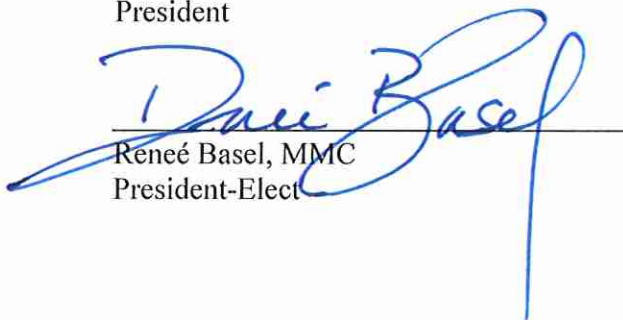


Allison Payne, FACC Executive Director

Approval:

 4/27/26

Elizabeth Garcia-Beckford, MMC, MBA
President



Renee Basel, MMC
President-Elect