

# **Auction and 50-50 Drawing Committee**

## **Committee Responsibilities**

### **50/50 Drawing**

- The 50/50 Drawing takes place at the annual FACC Summer Conference & Academy and also at the annual FACC Fall Academy.
- The committee will prepare and staff the 50/50 Drawing during the events.

### **Silent Auction**

- The Silent Auction takes place at the Summer Conference & Academy.
- Prior to the event, the committee is responsible for solicitation of auction items, collection and storage of all auction items prior to the auction, and preparing the silent auction information sheets. FACC staff will include advertisements in the Friday Newsletter requesting silent auction donations (e.g., candles, coolers, gift baskets, gift cards, jewelry, etc.).
- At the event, the committee will set up the auction tables and information sheets, pick up the auction items every evening to store them in the FACC staff office, and bring out the auction items each morning to set up at the events.
- The committee shall be responsible for identifying a charitable organization each year to receive the designated portion of proceeds from the Silent Auction. The committee shall submit its recommendation to the Board of Directors for consideration and final approval.