Awards & Scholarships Committee

Committee Responsibilities

SCHOLARSHIPS

FACC Dale Barstow Annual Scholarship

• This scholarship reimburses expenses to FACC members after completing an FACC/IIMC webinar or FACC Athenian Dialogue.
• The committee establishes/updates the application and criteria, coordinates deadline reminders with FACC staff, and reviews applications.
• Applications are sent to the FACC Administrative Office (facc@flcities.com) by January 31 each year. The chair distributes the applications to committee members and obtains consensus for recommendation to the Board (final approval during February or March board meeting). The chair notifies awarded and non-awarded applicants.
• Recipients are recognized at the Summer Conference & Academy annual business luncheon. Current committee members and staff from their city are not eligible.

FACC Summer Conference & Academy Scholarship

• This scholarship financially assists current FACC members in attending the Summer Conference & Academy.
• The committee establishes/updates the application and criteria, coordinates deadline reminders with FACC staff, and reviews applications.
• Applications are sent to the FACC Administrative Office (facc@flcities.com) by January 31 each year. The chair distributes the applications to committee members and obtains consensus for recommendation to the Board (final approval during February or

March board meeting). The chair notifies awarded and non-awarded applicants.
• Recipients are recognized at the Summer Conference & Academy annual business luncheon. Current committee members and staff from their city are not eligible.

FACC Fall Academy Kay O'Halloran Memorial Scholarship
• This scholarship financially assists current FACC members in attending the Fall Academy.
• The committee establishes/updates the application and criteria, coordinates deadline reminders with FACC staff, and reviews applications.
• Applications are sent to the FACC Administrative Office (facc@flcities.com) by January 31 each year. The chair distributes the applications to committee members and obtains consensus for recommendation to the Board (final approval during February or March board meeting). The chair notifies awarded and non-awarded applicants.
• Recipients are recognized at the Summer Conference & Academy annual business luncheon. Current committee members and staff from their city are not eligible.

FACC – IIMC Annual Conference Scholarship
• This scholarship financially assists current FACC members in attending the IIMC Annual Conference.
• The committee establishes/updates the application and criteria, coordinates deadline reminders with FACC staff, and reviews applications.
• Applications are sent to the FACC Administrative Office (facc@flcities.com) by January 31 each year. The chair distributes the applications to committee members and obtains consensus for recommendation to the Board (final approval during February or

March board meeting). The chair notifies awarded and non-awarded applicants.
• Current committee members and staff from their city are not eligible.

AWARDS

Clerk of the Year Award
• The purpose of this award is to recognize and honor an FACC member whose accomplishments have made a significant contribution in raising the professional status, image or education of the municipal clerk professional within the previous 12-month calendar year, ending December 31.
• The committee outlines/updates criteria and nomination forms for this award.
• Nominations are received by the FACC Administrative Office (facc@flcities.com) and then forwarded to an independent selection panel provided by the Florida Institute of Government (FIOG).
• The award winner is announced at the Summer Conference & Academy.

Robert N. Clark Memorial Award
• The purpose of this award is to recognize and honor a municipal clerk who has significantly promoted and advanced the ideas and goals of their profession by actively participating in the improvements of municipal government in the state and local community. To acknowledge initiatives to develop and integrate innovative practices that enhance operational efficiency, promote transparency, and support informed decision-making while ensuring accountability and public trust. e.g. agenda management systems, successful use of AI tools to streamline processes and enhance public engagement.
• The committee outlines/updates criteria and the nomination form.

• Nominations are received by the FACC Administrative Office (facc@flcities.com) and then forwarded to the committee chair for the committee to review.
• The award winner is announced at the Summer Conference & Academy.