

WRITING RESOLUTIONS

RESOLUTION NO. 04-26
[Numbering system varies by the city]

[KNOWN AS THE TITLE OF RESOLUTION AND SHOULD ONLY ADDRESS ONE TOPIC]

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE ALFRED, FLORIDA; (Always have the legislative authority listed in the title) APPROVING AND AUTHORIZING THE EXECUTION OF THE AMENDED UPDATED CITY MANAGER EMPLOYMENT AGREEMENT WITH RYAN LEAVENGOOD; PROVIDING FOR APPROVAL AND AUTHORIZATION (Section 1 at bottom with legal language); PROVIDING FOR THE INCORPORATION OF FACTUAL RECITALS (Section 2 at bottom with legal language); PROVIDING FOR CONFLICTS (Section 3 at bottom with legal language); PROVIDING FOR SEVERABILITY (Section 4 at bottom with legal language); PROVIDING FOR THE ADMINISTRATIVE CORRECTION OF SCRIVENERS ERRORS (Section 5 at bottom with legal language); AND PROVIDING FOR AN EFFECTIVE DATE (Section 6 at bottom with legal language).

[Clean Title for Reference]

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE ALFRED, FLORIDA; APPROVING AND AUTHORIZING THE EXECUTION OF THE AMENDED UPDATED CITY MANAGER EMPLOYMENT AGREEMENT WITH RYAN LEAVENGOOD; PROVIDING FOR APPROVAL AND AUTHORIZATION; PROVIDING FOR THE INCORPORATION OF FACTUAL RECITALS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE ADMINISTRATIVE CORRECTION OF SCRIVENERS ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake Alfred (the “City”) is a Florida municipal corporation vested with home rule authority pursuant to the Municipal Home Rule Powers Act (F.S. Chapter 166) and Article VIII, §2 of the Florida Constitution; and

WHEREAS, pursuant to Section 2(b), Article VIII of the Florida Constitution and Chapter 166, Florida Statutes, the City is vested with governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services, including the general exercise of any power for municipal purposes; and

[WHEREAS CLAUSES ARE KNOWN AS RECITALS OR BODY OF THE RESOLUTION/ORDINANCE] These two in red are very common in both resolutions and ordinances.

WHEREAS, the City of Lake Alfred, Florida, desires to continue to employ the services of Ryan Leavengood as its City Manager; and

WHEREAS, the City Manager and the City Commission desire to execute the Amended Updated Employment Agreement hereinafter referred to as the Agreement; and

WHEREAS, the City Commission of the City of Lake Alfred, Florida, finds that the approval of this **Resolution No. 04-26** is intended to enhance the present advantages that exist within the corporate limits of the City of Lake Alfred, Florida; is consistent with the public interest and this **Resolution No. 04-26** is intended to promote, protect, and improve the public health, safety, and general welfare of the employees, citizens, and residents of the City of Lake Alfred, Florida.

[Public interest/purpose recital is common in both resolutions and ordinances]

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKE ALFRED, FLORIDA: [LEGAL LANGUAGE (Sections Below) SHOULD BE INDICATED IN THE TITLE AND DETAILED HERE IN THE SAME ORDER IN WHICH IT APPEARS IN THE TITLE]

Section 1. Approval and Authorization. The City Commission of the City of Lake Alfred, Florida (hereafter the “City Commission”), does hereby authorize, approve, and support the Amended Updated Employment Agreement, and the Mayor is hereby authorized and directed to execute the Agreement with Ryan Leavengood, a copy of which is attached hereto and referenced as **Exhibit “A”**, and incorporated herein by reference.

Section 2. Incorporation of Factual Recitals. The above-referenced factual recitals (WHEREAS clauses) and referenced exhibits are incorporated herein as true and correct statements which form a factual and material basis for the passage of this **Resolution No. 04-26**, and the City Commission of the City of Lake Alfred, Florida (the “City Commission”), hereby adopts the above-referenced factual recitals as the legislative findings supporting the passage of this **Resolution No. 04-26**. The above factual recitals are hereby incorporated herein and serve as a factual and material basis for the passage of this **Resolution No. 04-26**.

Section 3. Conflicts. All resolutions in conflict with this **Resolution No. 04-26** are repealed to the extent necessary to give this **Resolution No. 04-26** full force and effect.

Section 4. Severability. The provisions of this **Resolution No. 04-26** are severable. If any section, subsection, sentence, clause, or phrase of this **Resolution No. 04-26**, or the application thereof, shall be held invalid, unenforceable, or unconstitutional by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby. The City Commission hereby declares that it would have passed this **Resolution No. 04-26**, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared invalid, unenforceable, or unconstitutional, or unenforceable. If any word, sentence, clause, phrase, or provision of this **Resolution No. 04-26** for any reason is declared by any court of competent jurisdiction to be invalid, unenforceable, or unconstitutional, then all remaining provisions and portions of this **Resolution No. 04-26** shall remain in full force and effect. If any section, subsection, sentence, clause, or phrase of this **Resolution No. 04-26** is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this **Resolution No. 04-26**. The City of Lake Alfred, Florida, by and through the City Commission, hereby declares that it

would have passed this **Resolution No. 04-26**, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 5. Administrative Correction of Scrivener's Errors. It is the intention of the City Commission that sections of this **Resolution No. 04-26** may be renumbered or re-lettered and the word "resolution" may be changed to "section", or such other appropriate word or phrase in order to accomplish such intentions; and regardless of whether such inclusion in the Code of Ordinances of the City of Lake Alfred is accomplished, sections of this **Resolution No. 04-26** may be re-numbered or re-lettered, and the correction of typographical and/or scrivener's errors that do not affect the intent may be authorized by the City Manager or his/her designee, without the need of a public hearing, by filing a corrected or re-codified copy of same with the City Clerk.

Section 6. Effective Date. This **Resolution No. 04-26** shall take effect immediately upon passage by the City Commission of the City of Lake Alfred, Florida.

INTRODUCED AND PASSED by the City Commission of the City of Lake Alfred, Florida, in regular session on this 16th day of March 2026.

**CITY OF LAKE ALFRED, FLORIDA
CITY COMMISSION**

C. Mac Fuller, Mayor

ATTEST

Linda Bourgeois, BAS, MMC, City Clerk

[Place City Seal on the Document]

Approved as to form:

Frederick J. Murphy, Jr., City Attorney

Please note: Whenever an Exhibit is indicated in the Resolution, ensure it is attached before scanning, distribution, and filing in the permanent records.

Please note: Please use your own City Attorney's legal language, as each City Attorney may have similar but different requirements.