

Nominating Committee

Committee Responsibilities

The Nominating Committee shall be responsible for processing nominations and shall nominate all qualified candidates for each board position except for the position of President and President-Elect, which shall automatically be filled by the President-Elect and Vice-President, respectively. The Chair is responsible for ensuring that nomination forms are published in an edition of the FACC newsletter (Friday email) and provided to each committee member and District Director for distribution to interested members in their respective districts. The Chair shall be responsible for the dissemination, collection and safekeeping of all nomination forms. The Chair will acknowledge receipt of all nomination forms and notify each candidate whether they meet the qualifications for office, as outlined in Article V, Section 2 of the By-Laws. The Chair shall provide names of candidates and voting timelines to FACC staff in a timely manner to be forwarded to the membership at least 45 days prior to the business meeting held during the Summer Conference and Academy.

No member of the Nominating Committee shall solicit applicants to run for election, nor shall they endorse or campaign on behalf of a candidate. The Chair shall contact the District Director and the President-Elect to solicit applicants.

If a Nominating Committee member becomes a candidate for a board position (whether officer or director) the committee member will recuse themselves from discussion and consideration of their application during the committee deliberations if there is no opposition for the board position that they seek. If there is opposition for the board seat, and an election becomes necessary, the committee member/candidate will resign from the Nominating Committee prior to campaigning for the board position.